



Invitation to Bid (ITB)

Leon County School Board
Purchasing Department
3397 West Tharpe Street
Tallahassee, Florida 32303
batesd@leonschools.net

Athletics Maintenance Building No. 3 Re-Roof ITB 2443-2025

ITB Released: January 29, 2025
Deadline for Questions*: February 10, 2025
Bids Due* 2:00 p.m. on February 27, 2025
Debbie Bates
Procurement Officer

*Timeline subject to change. Changes will be communicated through an addendum to this ITB (see Section 1.8)

ITB Timeline

Steps in the ITB Process	Date and Time	Location (if applicable)
Release of ITB	January 29, 2025	District Website https://www.leonschools.net/Page/4411 DemandStar https://www.demandstar.com/app/agencies/florida/leon-county-schools-purchasing-department/procurement-opportunities/ed9224e2-7a4c-4013-91a2-56aa6ed77478/
Mandatory Pre-Bid Conference	February 5, 2025 9:00 a.m.	Athletics Maintenance Building 3395 West Tharpe Street, Tallahassee, Florida 32303
Written Questions Due	February 10, 2025	Submit to: Debbie Bates, Procurement Officer Subject: ITB 2443-2025, Athletics Maintenance Building No. 3 Re-Roof Email: batesd@leonschools.net
Anticipated Posting of Answers to Submitted Questions	February 13, 2025	District Website https://www.leonschools.net/Page/4411 DemandStar https://www.demandstar.com/app/agencies/florida/leon-county-schools-purchasing-department/procurement-opportunities/ed9224e2-7a4c-4013-91a2-56aa6ed77478/
Sealed Bids Due and Opened	February 27, 2025 at 2:00 p.m. EST	Submit to: Leon County Schools Purchasing Department Attn: Debbie Bates, Procurement Officer ITB 2443-2025, Athletics Maintenance Building No. 3 Re-Roof 3397 W. Tharpe Street Tallahassee, FL 32303* *Also, the location for the Bid Opening.
Anticipated Date the District will Advertise its Notice of Award Recommendation	March 18, 2025	District Website https://www.leonschools.net/Page/4411 DemandStar https://www.demandstar.com/app/agencies/florida/leon-county-schools-purchasing-department/procurement-opportunities/ed9224e2-7a4c-4013-91a2-56aa6ed77478/

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SECTION 1: Key Information



1.1 Quick Facts

The School Board of Leon County, Florida (hereinafter referred to as the “District”) is seeking qualified Vendors to establish firm pricing to re-roof the Athletics Maintenance Building No. 3.

- a. The use of capitalization (such as Bidder) denotes words and phrases with special meaning as defined in Section 5, Definitions.
- b. Unless otherwise indicated, all dates and times reflect Eastern Time (Tallahassee, Florida).
- c. The District reserves the right to perform, or cause to be performed, the services herein described in any manner it sees fit, including, but not limited to, award of other contracts, utilization of existing State or governmental contracts, public purchasing cooperatives, or to perform the work with its own employees.



1.2 Bidder Qualifications

Bidders shall maintain a permanent place of business, have adequate equipment to perform the requested services, be financially solvent, and maintain enough qualified personnel to perform the services of this Contract.

- a. Bidder must have a minimum of three (3) years of experience providing roofing services of the same or similar nature and completed projects of like scope and size contemplated by this ITB;
- b. Bidder must be duly licensed to conduct business in the State of Florida; and
- c. Bidder shall submit a valid Certificate of Prequalification from the Leon County School Board Construction and Facilities department.



1.3 How to Contact Us (Procurement Rules and Information)

- a. All questions related to this ITB must be made in writing, via email, to the Procurement Officer listed below. Questions will only be accepted if submitted in writing on or before the date and time specified in the Timeline.
- b. On or about the date referenced in the Timeline, the District will advertise its answers to written questions on the District’s website at <https://www.leonschools.net/Page/4411> and DemandStar at <https://www.demandstar.com/app/agencies/florida/leon-county-schools-purchasing-department/procurement-opportunities/ed9224e2-7a4c-4013-91a2-56aa6ed77478>.
- c. Between the release of the solicitation and the end of the 72-hour period following the advertisement of the Notice of Board Decision (the 72-hour period excludes Saturdays, Sundays, and District holidays), Bidders to this ITB or persons acting on their behalf may not contact any employee, officer or member of the Leon County School Board or Superintendent concerning any aspect of this solicitation, except in writing to the Procurement Officer as provided in this solicitation or directed by the District. Violation of this provision may be grounds for rejecting a Bid.
- d. Any person requiring special accommodations in responding to this solicitation because of a disability should contact the LCS Purchasing Department at (850) 488-1206 at least five (5) days before any pre-solicitation conference, solicitation opening, or public meeting. Persons who are

deaf, hard-of-hearing, deaf-blind, or speech-disabled may contact the LCS Purchasing Office by using the Florida Relay Service at 1-800-955-8771 (TTY/ASCII).

e. The District's Procurement Officer

Name: Debbie Bates, Procurement Officer

Purchasing Department

Leon County Schools

3397 W. Tharpe Street

Tallahassee, FL 32303

Telephone: (850) 617-5977

Email: batesd@leonschools.net

- f. The Bidder shall not initiate or execute any decision or action arising from any verbal discussion with any District employee related to this ITB (see Section 2.2). Only written communications from the District's Procurement Officer and formal addendums are considered duly authorized expressions on behalf of the District. Additionally, only written communications from a Bidder are recognized as duly authorized expressions on behalf of the Bidder.



1.4 Developing Your Bid

- a. This ITB is being issued as part of an open, competitive process and sets out the appropriate steps and conditions.
- b. Bidders should take the time to read and understand the ITB. In particular, they should:
 1. Review Title XLVIII, [K-20 Education Code](#), within the Florida Statutes.
 2. Develop a strong understanding of the District's requirements detailed in [Section 2](#).
 3. Ensure their company is on file and in good standing with the Florida Department of State, or provide certification of exemption from this requirement, as required for all entities defined under Chapters 607, 617, or 620, Florida Statutes (F.S.), seeking to do business with the District.
- c. Bidders should prepare a clear and concise Bid, avoiding complicated jargon, and thoroughly describe their ability to meet the expectations of the District.
- d. Bidders must follow the format and instructions included in this ITB for their Bid submittal.
- e. Bids that contain provisions contrary to this ITB's material requirements are not permitted. Including alternate provisions or conditions to material requirements will be considered a counteroffer, resulting in the Bid being deemed non-responsive.
- f. Bidders must use Attachment I, Price Sheet, to submit pricing. Bidders shall not change or substantially alter the form but fill it out completely, as instructed in Section 3.2 of this ITB.
- g. Bidders should thoroughly review their Bid before submission to ensure the Bid is complete and accurate and it has provided all information requested in the format prescribed in Section 3, Procurement Rules and Information.
- h. The District is not liable for any costs incurred by a Bidder while responding to this ITB, including the costs associated with attending site visits, oral presentations, or negotiations, as applicable.
- i. Bidders are expected to submit questions or concerns regarding the requirements or terms and conditions of this solicitation during the question and answer phase, per Section 1.3, a.
- j. The District may reject any and all Bids that do not meet the following **pass/fail criteria (also called Mandatory Responsiveness Criteria)**. Any Bid rejected for failure to meet these requirements will not be evaluated further:

1. Bidder must have a minimum of three (3) years of experience providing roofing services of the same or similar nature and completed projects of like scope and size contemplated by this ITB;
 2. Bidder must be duly licensed to conduct business in the State of Florida; Bidder shall submit a valid Certificate of Prequalification from the Leon County School Board Construction and Facilities department.; and
 3. Bidder must confirm that all services to be provided under the Contract will be compliant with all laws, rules, and other authority applicable to providing the services, including, but not limited to, Florida's Open Government Laws (Article I, Section 24, Florida Constitution, and Chapter 119, F.S.).
- k. The Bidder shall complete and submit the following:
1. Attachment I, Price Sheet
 2. Attachment II, Required Provisions Certifications
 3. Attachment III, Notice of Conflict of Interest
 4. Attachment IV, Bidder Contact Information
 5. Attachment VIII, Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion AD-1048
 6. Attachment IX, Certification Regarding Lobbying for Contracts, Grants, and Cooperative Agreements
 7. Attachment X, Vendor Affidavit Regarding the Use of Coercion for Labor and Services



1.5 Submitting Your Bid

- a. Bidders shall submit their Bids in a sealed envelope or package with the ITB number and the date and time of the Bid opening clearly marked on the sealed envelope or packaging. Bidders may submit their Bids by mail, courier, delivery services (such as FedEx or UPS), or hand-delivery to the location below. The District will not accept any Bids submitted via email or fax.
- b. Bidders must mail or otherwise deliver their Bids to the following address:
Leon County Schools Purchasing Department
ITB 2443-2025, Athletics Maintenance Building No. 3 Re-Roof
Attn: Debbie Bates, Procurement Officer
3397 W. Tharpe Street
Tallahassee, FL 32303
- c. It is the Bidder's responsibility to ensure their Bid is delivered to the District by the date and time stipulated in the Timeline. The District's clock will stamp Bids received and shall provide the official time for the Bid opening. Late Bids will not be accepted.
- d. Submit one (1) signed, original, and two (2) copies.
- e. If the Bidder includes information in their Bid that they believe is and have marked as confidential or trade secret, they should submit a redacted copy of their Bid; as outlined in Section 3.5, the Bidder should submit one (1) redacted hard copy and one (1) redacted electronic copy, in searchable PDF format (in addition to the non-redacted version).
- f. Bidders are encouraged to print Bid documents double-sided and minimize using non-recyclable materials.



1.6 Bid Opening

- a. Bids are due and will be publicly opened at the time, date, and location specified in the Timeline.
- b. District staff are not responsible for the inadvertent opening of a Bid that is improperly sealed, addressed, or not correctly identified with the ITB number.
- c. After the Bid Opening, interested parties may submit a written request to the Procurement Officer for the names of all Bidders.



1.7 Disposition of Bids

- a. The District reserves the right to withdraw this ITB at any time and, by doing so, assumes no liability to any Bidder.
- b. The District reserves the right to reject any Bids received in response to this ITB.
- c. The District reserves the right to waive Minor Irregularities when doing so would be in the District's best interest. The District may correct Minor Irregularities at its exclusive option but is not obligated to do so.
- d. All documentation produced as part of this Bid shall become the exclusive property of the District, may not be returned to or removed by the Bidder or its agents, and will become a matter of public record, subject to the provisions of Chapter 119, F.S. Selection or rejection of the Bid will not affect this right. Should the District reject all Bids and re-solicit, information submitted in response to this ITB will become a matter of public record as indicated in Section 119.071, F.S. The District shall have the right to use any ideas, adaptations of any ideas, or recommendations presented in any Bid. The award or rejection of a Bid shall not affect this right.



1.8 Changes to the ITB

The District will post all addenda and materials relative to this procurement on the District's Purchasing website at <https://www.leonschools.net/Page/4411> and on DemandStar at <https://www.demandstar.com/app/agencies/florida/leon-county-schools-purchasing-department/procurement-opportunities/ed9224e2-7a4c-4013-91a2-56aa6ed77478/>.

Interested parties are responsible for monitoring this site for new or changing information relative to this procurement. Bidders are responsible for ensuring that all addendums have been read and incorporated, as applicable, in their Bid.



1.9 Protest Procedures

Per Section 120.57(3), F.S., a Notice of Intent to Protest or a Formal Written Protest must be filed with the District's Purchasing Department within the timeframes established in Florida Statutes. Filings may be made physically at 3397 W. Tharpe Street, Tallahassee, Florida 32305, or via email to purchasing@leonschools.net. Protests must be made in compliance with Rules 28-110.003 and 28-110.004, Florida Administrative Code (F.A.C.). Filings received on weekends, District holidays, or after 5:00 p.m. will be filed the next business day.

Failure to file a protest within the time prescribed in Section 120.57(3), F.S., or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, F.S.

SECTION 2: Scope of Work

2.1 Background

The District and the School Board are created under Article IX, Section 4, of the Constitution of the State of Florida. The School Board is an independent taxing and reporting authority responsible for operating, controlling, and supervising all free public schools within the school district, subject to the Florida K-20 Education Code, Chapters 1000 – 1013, F.S. The Board consists of five (5) elected officials responsible for, among other things, the adoption of policies that govern the operation of District public schools. The elected Superintendent of Schools is responsible for the administration and management of the schools within the applicable parameters of state laws, State Board of Education Rules, and School Board policies. The District provides a standard, traditional curriculum to a student body of approximately 30,000 students from pre-kindergarten through the 12th grade. The District also provides adult education at several facilities during regular and non-school hours. In addition to the standard curriculum, the District offers a variety of specialized technical training programs for higher grade levels.

2.2 Procurement Overview/Requirements

Through this solicitation, the District is seeking competitive Bids, from licensed and Prequalified roofing contractors to Re-Roof the District Athletics Maintenance Building No. 3 located at 3395 West Tharpe Street, Tallahassee, Florida 32303 .

The District will work with the Successful Bidder to execute a purchase order for services soon after the award of this ITB. The Successful Bidder must have the ability to begin the project on or before April 8, 2025.

2.3 Bidder Responsibilities

Each Bidder must carefully examine the ITB requirements, Bid prices and extensions, insurance requirements, licensing requirements, Bid opening date and time, and thoroughly familiarize itself with all of the terms and conditions contained within the ITB. Failure to do so on the part of the Bidder will in no way relieve it of any of the obligations and responsibilities that are a part of the ITB.

2.4 Scope of Work

The District requires services to provide and install a roofing system at the Athletics Maintenance Building No. 3. The Successful Bidders' work shall meet all requirements specified in Exhibit B and Exhibit C Athletics Maintenance Building No. 3 Re-Roofing Project Construction Documents and Specifications of this ITB.

The Successful Bidders is responsible for completing the work in accordance with the Construction Documents and Specifications and as required for a complete and functional installation.

- a. Exhibit B, Architectural Construction Documents and Specifications.
- b. Exhibit C, Structural Construction Documents and Specifications.
- c. All labor and materials, scaffolding, and general conditions are to be provided by the Successful Bidder.
- d. The Successful Bidder must provide a clean and safe work environment for the building occupants and the public.

- e. All work will need to be scheduled/accomplished to minimize interruption to building operations and in consideration and safety of building occupants.
- f. Clean up any debris from the site daily and upon final completion.

2.5 Pricing

The District is requesting a total base bid price using Attachment I, Price Sheet. The Contractor shall include in their cost all labor, materials, equipment, tools, transportation, and any other facilities and services required for the proper execution and completion of the work as specified herein. The price is not subject to any material or labor escalation for the duration of the Project.

2.6 Mandatory Pre-Bid Conference

A mandatory pre-bid Conference will be held on Wednesday, February 5, 2025 at 9:00 a.m., at the site located at 3395 West Tharpe Street, Tallahassee, Florida 32303.

Attendance at the mandatory pre-bid conference is part of the requirement of this solicitation. Each Bidder shall have a maximum of two (2) representatives. They are to meet at the site and document attendance on the conference "sign-in" sheet. Attendees and Leon County Schools Roofing Department Staff will inspect the site. Failure to attend will be cause for disqualification.

Questions will be answered at that time; however, verbal answers are not binding on the Leon County School Board. Only those questions subsequently submitted in writing during the question and answer period, and answered through an addendum to this ITB will be considered binding upon the Board.

2.7 Prequalification

Interested firms must hold a Certificate of Prequalification from the Leon County School Board, Construction & Facilities Department. Certificates will be valid for one (1) year from the date of School Board approval and must be renewed annually. Instructions are available at: <https://www.leonschools.net/Page/4815>. Submittals for work from firms not prequalified at the time of submittal will be deemed nonresponsive and will not be considered.

The bonding capacity identified in the firms prequalification shall be greater than or equal to the firms total bid price.

2.8 Permits

The Successful Bidder shall apply for and obtain any and all such permits and regulatory approvals as may be required by the Board or any other governmental or administrative agency, in order to legally complete the work required hereunder, and by signing and returning their Bid, Contractor acknowledges that the cost thereof has been included in the base price.

2.9 Safety

The Successful Bidder and its employees must comply with the Board's safety policies. The Successful Bidder is responsible for adhering to all OSHA Job Safety Requirements including the use of all PPE (personal protective equipment) for staff.

2.10 Performance and Payment Bonds

The Performance and Payment Bonds shall be secured from any agency of a surety or insurance company who shall have an established place of business in the State of Florida and be duly licensed to conduct business there. It is to be furnished as prescribed in Section 255.05 and 1013.47, Florida Statutes. In the event the Contract is awarded, the Successful Bidder shall, within eight (8) Owner business days after the award by the Owner of the Contract, furnish the required Performance and Payment Bonds.

2.11 Property Damage

The Successful Bidder will be responsible to repair or replace, to the Leon County School Board's satisfaction, any damage caused in pursuit of the work specified herein. Such repairs will be at the sole expense of the awarded Successful Bidder.

2.12 Quality

All materials used must be new and equal to or exceed specifications. The manufacturer's standard guarantee shall apply.

2.13 Contact Person

The Successful Bidder shall be notified of the name and phone number of the District Project Coordinator. Only the Project Coordinator may authorize changes to the scope of work.

2.14 Warranties

The Contractor warrants that all provided commodities and contractual services are free from liens and encumbrances, and are free from defects in design, materials, and workmanship. The Contractor warrants the commodities and contractual services are suitable for and will perform per the ordinary use for which they are intended. The Contractor must agree to assist the District in resolving any dispute over warranty terms with the manufacturer. Any manufacturer's warranty that extends beyond the expiration of the warranty will be passed on to the District.

2.9 Purchase Orders

A purchase order issued by the District Purchasing Department or from school internal accounts is the only legal authorization for Awarded Contractors to provide services. **District procurement cards are not an approved form of payment.** A written or verbal commitment from district employees without a purchase order issued does not constitute an obligation by the District to a Contractor. Contractors that perform services or provide commodities without a purchase order do so at their own risk and risk of non-payment.

2.10 Invoice and Payment

The Contractor will be paid upon submission of a properly documented invoice to the District following pickup/delivery and acceptance of the contracted goods or services. The invoice(s) shall contain sufficient detail for audit purposes, including the PO number, and an itemized list of all goods and/or services along with signed receiving tickets. The Board intends to pay all properly submitted invoices on "Net 30 Days" terms, following the receipt of goods or completion of services and receipt of a properly documented and approved invoice.

2.11 Performance Monitoring

The District may utilize any or all of the following methodologies in monitoring the Contractor(s) performance under the Contract and in determining compliance with Contract terms and conditions:

- a. On-site reviews of work performed;
- b. Documentation/review of timely response to work requests;
- c. Documentation/review of timely completion of work as assigned; and

d. Documentation/review of invoices.

The Contract Manager will provide a written monitoring report to the Awarded Contractor within 30 days of a monitoring visit. Non-compliance issues identified by the Contract Manager will be described in detail to provide the Awarded Contractor the opportunity for correction, where feasible.

Within ten (10) calendar days of receipt of the District's written monitoring report, the Awarded Contractor shall provide a formal Corrective Action Plan (CAP) to the Contract Manager (e-mail acceptable) in response to all noted deficiencies, including responsible individuals and required time frames for achieving compliance. Unless specifically agreed upon in writing by the Contract Manager, time frames for compliance shall not exceed 30 calendar days from the date of receipt of the monitoring report by the Awarded Contractor. The Contract Manager shall reject CAPs that do not contain all the information required in writing. The Awarded Contractor shall have 15 calendar days from receiving such written rejection to submit a revised CAP; this will not increase the required time for achieving compliance. All noted deficiencies shall be corrected within the time frames identified in the CAP or as amended with prior approval of the District. If deficiencies are not corrected within the approved timeframe, the District may terminate the Contract. The Contract Manager may conduct follow-up monitoring at any time to determine compliance based on the submitted CAP.

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SECTION 3: Procurement Rules and Information

3.1 Contents and Format of Bid Submittals

All Bids must include the following required forms:

- a. Each Bidder shall complete and submit Attachment I, Price Sheet, and provide a signed hard copy.
- b. Attachment II, Required Provisions Certifications
- c. Attachment III, Notice of Conflict of Interest
- d. Attachment IV, Bidder Contact Information
- e. Attachment V, Local Preference Affidavit (if applicable)
- f. Attachment VI, Subcontracting Form (if applicable)
- g. Attachment VII, Drug-Free Workplace Certification (if applicable)
- h. Attachment VIII, Certification Regarding Debarment
- i. Attachment IX, Certification Regarding Lobbying
- j. Attachment X, Vendor Affidavit Regarding the Use of Coercion for Labor and Services
- k. Exhibit B, Architectural Construction Documents and Specifications.
- l. Exhibit C, Structural Construction Documents and Specifications.

3.2 Basis of Award

The District intends to issue an award to the one Responsible Bidder, who provides the lowest total price. The District will apply a preference to Vendors as indicated in Sections 3.6, 3.7, and 3.8.

In the event the Responsible Bidder with the lowest total price is found non-responsive, the District may proceed to the next Responsive Bid from a Responsible Bidder with the next lowest total price and continue the award process. Any and all award(s) made as a result of this ITB shall conform to all applicable Board policies, State Board rules, and Florida Statutes.

The District reserves the right to require bidder(s) to submit evidence of qualifications or any other information the Board may deem necessary, including audited and unaudited financial statements.

Any award(s) made as a result of this ITB shall conform to all applicable Board policies, State Board rules, and Florida Statutes.

3.3 Advertising Notice of Board Decision

The District reserves the right to award one (1) or more Contracts, in whole or part, for the services sought in this ITB. The District reserves the right to accept or reject any offers or separable portions and waive any Minor Irregularity, technicality, or omission if the District determines doing so will serve the Board's best interest. While the Board will encourage use by all District departments, the Contract(s) is not an exclusive agreement, and the Board may secure the same or similar goods and services from other vendors in accordance with applicable procurement laws, rules, and policies.

As in any competitive solicitation, the Board shall advertise a public notice of Board Decision when the Board has decided on the outcome of the solicitation, including, but not limited to, a decision to award a Contract(s), reject all Bids, or to cancel/withdraw the ITB.

The Notice of Board Decision will be advertised on or about the date shown in the Timeline. It will remain posted for a period of 72 hours (Saturdays, Sundays, and District holidays shall be excluded in the computation of the 72-hour period).

3.4 No Prior Involvement and Conflicts of Interest

Any Bidder who participated through decision, approval, disapproval, recommendation, preparation of any part of the purchase, influenced the content of the solicitation, rendered advice, investigated, audited, or served in any other advisory capacity is ineligible to participate in this solicitation.

Additionally, no Bidder shall compensate in any manner, directly or indirectly, any officer, agent, or employee of the District for any act or service which he/she may do or perform for, or on behalf of, any officer, agent, or employee of the Bidder. No officer, agent, or employee of the District or Board shall have any interest, directly or indirectly, in any Contract or purchase made or authorized to be made by anyone for, or on behalf of, the Board. The Bidder shall have no interest and shall not acquire any interest that shall conflict in any manner or degree with the performance of the services required under this ITB.

3.5 Confidentiality, Proprietary, or Trade Secret Material

The District takes its public records responsibilities very seriously, as provided under Chapter 119, F.S., and Article I, Section 24 of the Florida Constitution. If the Bidder considers any portion of the documents, data, or records submitted in response to this solicitation to be confidential, trade secret, or otherwise not subject to disclosure under Chapter 119, F.S., the Florida Constitution, or other authority, the Bidder must also simultaneously provide the District with a separate redacted copy of its Bid and briefly describe in writing the grounds for claiming exemption from the public records law, including the specific statutory citation for such exemption. This redacted copy shall contain the District's solicitation name, number, and the name of the Bidder on the cover and shall be clearly titled "Redacted Copy." The redacted copy shall be provided to the District at the same time the Bidder submits its Bid to the solicitation and must only exclude or redact those exact portions that are claimed confidential, proprietary, or trade secret. The Bidder shall be responsible for defending its determination that the redacted portions of its response are confidential, trade secret, or otherwise not subject to disclosure.

Further, the Bidder shall protect, defend, and indemnify the District for any and all claims arising from or relating to the Bidder's determination that the redacted portions of its response are confidential, proprietary, trade secret, or otherwise not subject to disclosure. If the Bidder fails to submit a Redacted Copy with its Bid, the District is authorized to produce all the documents, data, or records submitted by the Bidder in answer to a public record request for these records. In no event shall the District, Board, or any of its employees or agents be liable for disclosing or otherwise failing to protect the confidentiality of information submitted in response to this solicitation.

3.6 Florida Preference

When a school district is required to make purchases of personal property through competitive solicitation and the lowest responsible and responsive bid, proposal, or reply is by a vendor whose principal place of business is in a state or political subdivision that grants a preference by that state or political subdivision, and then the school district shall award an equal preference to the lowest responsible and responsive vendor having a principal place of business within Florida. In a competitive solicitation in which the lowest bid is submitted by a vendor whose principal place of business is located outside the state, and that state does not grant a preference in competitive solicitation to vendors having a principal place of business in

that state, the preference to the lowest responsible and responsive vendor having a principal place of business in the State of Florida shall be five (5) percent. F.S. 287.084(1)(a).

A vendor whose principal place of business is outside this state must accompany any written bid, proposal, or reply documents with a written opinion of an attorney at law licensed to practice law in that foreign state as to the preferences, if any or none, granted by the law of that state to its own business entities whose principal places of business are in that foreign state in the letting of any or all public contracts. F.S. 287.084(2).

3.7 Small Business Enterprise

This ITB is subject to the small business enterprise provisions specified in Board Policy 6327.

3.8 Local Purchasing Preference

This ITB is subject to the local purchasing preference provisions specified in Board Policy 6450.

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SECTION 4: Contract Terms and Conditions

4.1 Contract Modifications

During the term of the Contract, the District may unilaterally require changes (altering, adding to, or deducting from the specifications) provided such changes are within the general scope of this solicitation. The Contractor may request an equitable adjustment in the price(s) or delivery date(s) if the change affects the cost or time of performance. Such equitable adjustments require a formal contract amendment. The District shall provide written notice to the Bidder 30 days before any Department-required changes to the technical specifications and/or scope of service that affect the Bidder's ability to provide the service as specified herein. Other than purely administrative changes, any changes will require a written change order or formal Contract amendment.

The District will authorize additional services on an individual basis. The District would jointly determine a "not to exceed" price for each additional project using the contractually established hourly rates with the Contractor.

4.2 Use by Other Public Agencies

Pursuant to their governing laws and subject to the Contractor's agreement, other entities may be permitted to make purchases at the terms and conditions contained herein. Any such purchases are independent of the agreement between the District and Contractor, and the District shall not be a party to any transaction between the Contractor and any other purchaser.

The District hereby notifies interested parties that the Florida Department of Management Services purchasing agreements and state term contracts have been reviewed for the goods and services contemplated by this solicitation, and the District has determined that conducting our solicitation is in our best interest.

4.3 Travel Expenses

The District shall not be responsible for paying any travel expenses incurred by Bidders due to this ITB or Contract.

4.4 E-Verify

Per Executive Order 11-116, "The provider agrees to utilize the U.S. Department of Homeland Security's E-Verify system, <https://e-verify.gov/employers>, to verify the employment eligibility of all new employees hired during the contract term by the Provider. The Provider shall also include a requirement in subcontracts that the subcontractor shall utilize the E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the contract term." Contractors meeting the terms and conditions of the E-Verify System are deemed to comply with this provision.

Beginning January 1, 2021, every public employer, Contractor, and subcontractor shall register with and use the E-Verify system to verify the work authorization status of all newly hired employees. A public employer, Contractor, or subcontractor shall not enter into a contract unless each party to the contract registers with and uses the E-Verify system per Section 448.095, F.S.

4.5 Subcontracts

The Contractor may, only with the prior written consent of the District, enter into written subcontracts for the delivery or performance of services as indicated in this ITB. Anticipated subcontract agreements known at the time of Bid submission must be identified in the submitted Bid using Attachment VI, Subcontracting Form. If a subcontract has been identified at the time of submission, a copy of the proposed subcontract must be submitted to the District. No subcontract, which the Contractor enters into concerning the performance of any of its functions under the Contract, shall in any way relieve the Contractor of any responsibility for the performance of its duties. All subcontractors, regardless of function, providing services

on District property shall comply with the District's security requirements, as defined by the Board, including background checks, compliance with Board Policy 2.021, the Jessica Lunsford Act, and all other Contract requirements. All payments to the subcontractor shall be made by the Contractor.

If a subcontractor is utilized by the Contractor, the Contractor shall pay the subcontractor within seven (7) working days after receipt of full or partial payments from the District, per Section 287.0585, F.S. It is understood and agreed that the District shall not be liable to any subcontractor for any expenses or liabilities incurred under the subcontract and that the Contractor shall be solely liable to the subcontractor for all expenses and liabilities under the Contract. Failure by the Contractor to pay the subcontractor within seven (7) working days will result in a penalty to be paid by the Prime Contractor to the subcontractor in the amount of one-half (½) of one percent (1%) of the amount due per day from the expiration of the period allowed herein for payment. Such penalty shall be in addition to actual payments owed and shall not exceed fifteen percent (15%) of the outstanding balance due.

4.6 Background Screening Requirements/Jessica Lunsford Act

Florida Statutes contain specific fingerprinting and screening requirements pertaining to all persons or entities entering into contracts with schools, school boards, school districts, and charter schools, which may have personnel who will be on school grounds when students are present. All contractor staff must successfully pass a Level 2 background screening. Individuals who fail to meet the statutory requirements shall not be allowed on school grounds. Failure to comply with the statutory requirements will be considered a material default of this Contract.

The Contractor shall bear all costs associated with background screening.

District Contact

Donald Kimbler

Safety & Security

Phone: (850) 487-7293

Email: kimblerd@leonschools.net

Monday-Friday (excluding District holidays), 8:00 a.m. – 5:00 p.m.

4.7 Insurance Requirements

Each respondent will carry and maintain as a minimum the following coverage from insurance carriers that maintain a rating of "A-" or better and a financial size category of "VI" or higher according to the A. M. Best Company: (a) general liability (b) professional (c) automobile (d) workers' compensation and (e) cyber liability in the below amounts required by the Risk Management Department and Purchasing Department of the School District of Osceola County, Florida. The bidder will provide, before commencement of work, and attach to this agreement, certificates evidencing such coverage and annually upon renewal thereafter. Bidder agrees that the School Board will make no payments pursuant to the terms of this Contract Agreement until all required proof of evidence of insurance have been provided to the School Board. The bidder agrees that the insurer shall waive its rights of subrogation, if any, against the School Board. The School Board shall be named as an additional insured on the General and Automobile Liability Insurance as evidenced by the endorsement. The School Board shall be exempt from, and in no way liable for, any sums of money that may represent a deductible in any insurance policy. The payment of such deductible shall be the sole responsibility of the Bidder and/or subcontractor providing such insurance. The School Board must be notified at least thirty (30) days prior to any material changes in provisions or cancellation of the policy.

- a) Commercial General Liability. Commercial general liability coverage which includes broad form commercial general liability, including premises and operation, products and complete operations, personal injury, with limits of not less than \$1,000,000.00 per occurrence and \$2,000,000.00 per general aggregate. This policy will include the District as an additional insured.

- b) Professional Liability Insurance. The professional liability insurance shall provide protection from negligent act, errors, and omissions of the Contractor from and in connection with the performance of work under the Contract Agreement. The policy shall provide coverage for the negligent acts or omissions of the Contractor in a minimum amount of \$1,000,000.00 per claim. The policy shall contain a maximum deductible of \$25,000.00 per claim.
- c) Automobile Liability Insurance. The automobile liability insurance coverage shall include coverage for business automobile liability with limits not less than \$1,000,000.00 combined single limit or \$1,000,000.00 per person/ \$1,000,000.00 per accident bodily injury, and \$1,000,000.00 per accident property damage. Coverage must include all owned, non-owned and hired vehicles. The policy will include the District as an additional insured.
- d) Workers' Compensation Insurance. The workers' compensation insurance will be maintained as required by applicable Florida law, to include Employer's Liability of \$1,000,000.00 per accident bodily injury, \$1,000,000.00 bodily injury (disease) per employee and \$1,000,000.00 bodily injury (disease) policy limit. The Worker's Compensation policy shall state that it cannot be cancelled or materially changed without first giving thirty (30) days prior notice thereof in writing to the School Board.

Requirements for the Contractor that qualifies for an exemption under the Florida Worker's Compensation law in Chapter 440 Florida Statutes are detailed below:

Incorporated or unincorporated firms with fewer than four employees shall be required to sign a Hold Harmless Agreement relieving the School Board of liability in the event they and/or their employees are injured while providing goods and/or services to the School Board.

Incorporated or unincorporated firms with four or more employees shall be required to provide a copy of their "Notice of Election to be Exempt," along with valid proof of coverage for non-exempt employees.

The Bidder shall carry Liability Insurance in the minimum amounts listed above, and Worker's Compensation and Employer's Liability Insurance in statutory amounts. In addition, the bidder shall either cover any and all subconsultants, separate consultants, and subcontractors on its policies or make it a condition of all subcontracts related to the rendering of professional services under this Contract that any and all subconsultants, separate consultants, and subcontractors shall maintain the insurance coverages outlined above and must incorporate all of the provisions of this Section, Insurance Requirements into all subcontracts.

- e) Cyber Liability Insurance: Coverage must be afforded in an amount not less than \$5,000,000 per claim for negligent retention of data as well as notification and related costs for actual Information Security Incidents.

Information Security Incident Response. In the event that Contractor becomes aware of an Information Security Incident, Contractor shall:

- i. Promptly notify School District, in writing, of the occurrence of such Information Security Incident, no more than 24 hours after becoming aware of said Information Security Incident;
- ii. Investigate such Information Security Incident and conduct an analysis of the cause(s) of such Information Security Incident;
- iii. Provide periodic updates of any ongoing investigation to School District;
- iv. Develop and implement an appropriate plan to remediate the cause of such Information Security Incident, to the extent that such cause is within Contractor's or any of its affiliates or subcontractor's control;
- v. Provide:
 - 1. Notification to potentially affected persons;
 - 2. Credit monitoring services;
 - 3. Identification protection services;
 - 4. Establish and operate a call center;
 - 5. Notification to any and all regulatory authorities; and
 - 6. Other functions, services, or penalties as may be required by law.
- vi. Should it be determined that such Information Security Incident was the responsibility of School District, School District shall reimburse Contractor for its reasonable out-of-pocket costs to investigate and remediate such Information Security Incident.

Both Contractor and School District shall be responsible for complying with all applicable federal and state regulations, statutes, rules and/or requirements in effect at the time of any Information Security Incident, as may be amended or revised, that are applicable to any and all School District Data in Contractor or any of its affiliates or subcontractor's control.

Contractor will defend, indemnify, and hold harmless School District and School District's officers, employees, and agents, from and against any third-party loss, liability, damage, costs, fine(s), penalty, claim, judgment, including, but not limited to, reasonable attorney's fees (collectively "Damages"), arising as a result of an Information Security Incident.

4.8 Copyrights, Right to Data, Patents, and Royalties

Where contracted activities produce original writing, sound recordings, pictorial reproductions, drawings, or other graphic representation and works of any similar nature, the District has the right to use, duplicate, and disclose such materials in whole or in part, in any manner, for any purpose whatsoever and to have others acting on behalf of the District to do so.

The District shall have unlimited rights to use, disclose, or duplicate, for any purpose whatsoever, all information and data developed, derived, documented, or furnished by the Bidder. All computer programs and other documentation produced as part of the Contract shall become the exclusive property of the District and may not be copied or removed by any employee of the Contractor without express written permission of the District.

The Contractor, without exception, shall indemnify and save harmless the District, the Board, and its employees from liability of any nature or kind, including costs and expenses for or on account of any copyrighted, patented, or unpatented invention, process, or article manufactured or supplied by the

Vendor. The Vendor has no liability when such claim is solely and exclusively due to the combination, operation, or use of any article supplied hereunder with equipment or data not supplied by the Contractor or is based solely and exclusively upon the District's alteration of the article. The District will provide prompt written notification of a claim of copyright or patent infringement and will afford the Contractor the full opportunity to defend the action and control the defense of such claim.

Further, if such a claim is made or is pending, the Contractor may, at its option and expense, procure for the District the right to continue the use of, replace, or modify the article to render it non-infringing. If none of the alternatives are reasonably available, the District agrees to return the article to the Contractor upon its request and receive reimbursement, fees, and costs, if any, as may be determined by a court of competent jurisdiction. If the Contractor uses any design, device, or materials covered by letter, patent or copyright, it is mutually agreed and understood without exception that the Contract prices shall include all royalties or costs arising from the use of such design, device, or materials in any way involved in the work to be performed hereunder.

4.9 Independent Contractor Status

The Awarded Contractor shall be considered an independent Contractor in the performance of its duties and responsibilities. The District shall neither have nor exercise any control or direction over the methods by which the Contractor shall perform its work and functions other than as provided herein. Nothing is intended to, nor shall be deemed to constitute, a partnership or a joint venture with the Contractor(s).

4.10 Contact with Students

No Contractor staff, subcontractors, suppliers, or anyone involved in any manner with providing goods or services under the Contract(s) shall have direct or indirect contact with students at school sites. A violation of this provision shall result in immediate termination of the offender and issuance of a trespass notice from the Board. The Contractor shall be responsible for ensuring compliance by all employees, independent contractors, subcontractors, or other persons involved in any manner with providing goods or services under the Contract(s).

4.11 Assignment

The Contractor shall not assign its responsibilities or interests to another party without the District's prior written approval. The Board shall, at all times, be entitled to assign or transfer its rights, duties, and obligations to another governmental entity of the State of Florida upon giving written notice to the Contractor.

4.12 Force Majeure

Neither party shall be liable for loss or damage suffered as a result of any delay or failure in performance under the Contract or interruption of performance resulting directly or indirectly from acts of God, fire, explosions, earthquakes, floods, water, wind, lightning, civil or military authority, acts of public enemy, war, riots, civil disturbances, insurrections, strikes, or labor disputes.

4.13 Severability

The invalidity or unenforceability of any particular provision shall not affect the other provisions hereof and shall be construed in all respects as if such invalid or unenforceable provision was omitted, so long as the material purposes can still be determined and effectuated.

4.14 Reservation of Rights

The District reserves the exclusive right to make certain determinations regarding the service requirements. The absence of the District setting forth a specific reservation of rights does not mean that any provision regarding the services to be performed is subject to mutual agreement. The District reserves the right to make any and all determinations exclusively which it deems are necessary to protect the best interests of the District and the health, safety, and welfare of the District's employees and of the general public which is served by the Board, either directly or indirectly, through these services.

4.15 Americans with Disabilities Act

The Bidder shall comply with the Americans with Disabilities Act (ADA). In the event of the Bidder's noncompliance with the non-discrimination clauses, the ADA, or with any other such rules, regulations, or orders, the Contract may be canceled, terminated, or suspended in whole or in part, and the Bidder may be declared ineligible for further contracts.

4.16 Employment of District Personnel

The Contractor shall not knowingly engage, employ, or utilize, on a full-time, part-time, or any other basis during the term of the Contract, any current or former employee of the District where such employment conflicts with Section 112.3185, F.S.

4.17 Legal Requirements

The applicable provisions of all federal, state, county, and local laws and all ordinances, rules, and regulations shall govern the development, submittal, and evaluation of all Bids received in response to this ITB and shall govern any and all claims and disputes which may arise between a person(s) submitting a Bid hereto and the Leon County School Board, by and through its officers, employees and authorized representatives, or any other person, natural or otherwise; and lack of knowledge by any Contractor shall not constitute a cognizable defense against the legal effect thereof.

4.18 Conflict of Law and Controlling Provisions

The Contract, plus any conflict of law issue, shall be governed by the laws of the State of Florida. The venue for any legal proceedings will be Leon County, Florida.

4.19 Default

If the awarded Bidder should breach the Contract(s) awarded, the Board reserves the right to seek all remedies in law or in equity.

4.20 Termination

4.20.1 Termination at Will

4.20.2 The Contract may be terminated by the District upon no less than 60 calendar days' notice and by the Contractor upon no less than 120 calendar days' notice, without cause, unless a lesser time is mutually agreed upon by both parties. Notice shall be delivered by certified mail (return receipt requested), by another method of delivery whereby an original signature is obtained, or in-person with proof of delivery. **Termination for Cause**

Performance issues will be handled per Section 2.4 of the ITB. If the Contractor's performance issues are not remedied or are so egregious as to cause damage to life, safety, or property, the District may terminate the Contract upon 24 hours' written notice to the Contractor. Notice shall be delivered by certified mail (return receipt requested), in-person with proof of delivery, or by another delivery method whereby an original signature is obtained.

4.20.3 Termination for Unauthorized Employment

Violating the provisions of Section 274A of the Immigration and Nationality Act shall be grounds for unilateral cancellation of the Contract.

4.20.4 Termination for Lack of Funds

If the funds to finance this Contract become unavailable, the District may terminate the Contract upon no less than 24 hours' notice, in writing, to the Contractor. Notice shall be delivered by

certified mail (return receipt requested), in-person with proof of delivery, or by another delivery method whereby an original signature is obtained. The District shall be the final authority as to the availability of funds.

4.20.5 Contract Termination Requirements

If at any time, the Contract is canceled, terminated, or otherwise expires, and a Contract is subsequently executed with a Contractor other than the Contractor or service delivery is provided by the District, the Contractor has the affirmative obligation to assist in the smooth transition of Contract services to the subsequent provider. This includes but is not limited to, the timely provision of all Contract-related documents, information, and reports not otherwise protected from disclosure by law to the replacing party.

4.21 Public Records

To the extent that information is utilized in the performance of the Contract(s) or generated as a result of it, and to the extent that information meets the definition of “public record,” as defined in Section 119.011(12), F.S., said information is recognized by the parties to be a public record and, absent a provision of law or administrative rule or regulation requiring otherwise, shall be made available for inspection and copying by any person upon request as provided in Chapter 119, F.S. The Contractor agrees to (a) keep and maintain public records required to perform the service; (b) upon request from the District’s custodian of public records, provide the District with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, F.S., or as otherwise provided by law; (c) ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Contract term and following completion of the Contract if the Contractor does not transfer the records to the District; and (d) upon completion of the Contract, transfer, at no cost, to the District all public records in possession of the Contractor or keep and maintain public records required by the District to perform the service. If the Contractor transfers all public records to the District upon completion of the contract, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of the Contract, the Contractor shall meet all applicable requirements for retaining public records.

All records stored electronically must be provided to the District, upon request from the District’s custodian of public records or Contract Manager, in a format that is compatible with the information technology systems of the District. Unless a greater retention period is required by state or federal law, all documents pertaining to the program contemplated by this ITB shall be retained by the Bidder for five (5) years after the termination of the resulting contract or longer as may be required by any renewal or extension of the Contract. The District may unilaterally cancel the Contract for refusal by the Bidder to allow public access to all documents, papers, letters, or other material made or received by the Bidder in conjunction with the Contract unless the records are exempt from Section 24(a) of Art. I of the State Constitution and either Sections 119.07(1), or 119.071, F.S.

**IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF
CHAPTER 119, FLORIDA STATUTES, TO CONTRACTOR’S DUTY TO PROVIDE
PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN
OF PUBLIC RECORDS, JULIE JERNIGAN, AT jerniganj@leonschools.net,
(850) 487-7363, 520 S. Appleyard Dr., Tallahassee, FL 32304.**

4.22 Indemnification

The Contractor shall be liable and agrees to be liable for, and shall indemnify, defend, and hold the District, Board, its employees, agents, officers, heirs, and assignees harmless from any and all claims, suits, judgments, or damages including court costs and attorney's fees arising out of intentional acts, negligence, or omissions by the Contractor, or its employees or agents, in the course of the operations of the Contract, including any claims or actions brought under Title 42 USC §1983, the Civil Rights Act.

4.23 No Waiver of Sovereign Immunity

Nothing herein contained shall be deemed or construed as a waiver of sovereign immunity as provided by § 768.28, Florida Statutes, by any agency or political subdivision to which sovereign immunity may be applicable.

4.24 Disputes

Any dispute concerning the performance of the terms of the Contract shall be resolved informally by the Contract Manager. Any dispute that cannot be resolved informally shall be reduced to writing and delivered to the District's Divisional Director of Business Services or designee. The District's Divisional Director of Business Services, or designee, shall decide the dispute, reduce the decision to writing, and deliver a copy to the parties, the Contract Managers, and the District's Contract Administrator.

4.25 Federal Terms and Conditions

For any solicitation that involves, receives, or utilizes Federal funding, the following terms and conditions shall be considered a part of the solicitation and resulting Contract, and the Vendor accepts and acknowledges that it is and will continue to be in compliance with said terms and conditions for the term of the awarded Contract:

- a. Equal Employment Opportunity (2 CFR Part 200.326(C)): All vendors, Contractors, and subcontractors must comply with Executive Order 11246, entitled "Equal Employment Opportunity," as amended by Executive Order 11375, implementing regulations at 41 CFR Part 60. This applies to all construction contracts that meet the "federally assisted construction contract" definition in 41 CFR Part 60-1.3.
- b. Copeland "Anti-Kickback" Act (2 CFR Part 200.326(D)): All vendors, Contractors, and subcontractors must comply with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145) as supplemented in Department of Labor regulations (29 CFR part 3). Applies to all contracts and sub grants for construction or repair.
- c. Davis-Bacon Act (2 CFR Part 200.326(D)): All vendors, Contractors, and subcontractors must comply with the Davis-Bacon Act (40 U.S.C. 3141-3144 and 3146-3148) as supplemented by Department of Labor regulations (29 CFR part 5). This applies to all prime construction contracts in excess of \$2,000 awarded by the District and sub-grantees when required by Federal grant program legislation.
- d. Contract Work Hours & Safety Standards Act (2 CFR Part 200.326(E)): All vendors, Contractors, and sub-contractors must comply with 40 U.S.C. 3702 and 3704 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708) as supplemented by Department of Labor regulations (29 CFR part 5). This applies to all applicable contracts awarded by the District and sub-grantees in excess of \$100,000 that involve the employment of mechanics or laborers.
- e. Access to Records (2 CFR Part 200.336): All vendors, Contractors, and subcontractors shall give access to the District, the appropriate Federal agency, the Inspectors General, the Comptroller General of the United States, or any of their duly authorized representatives to any books, documents, papers,

and records of the vendor which is directly pertinent to this specific solicitation for the purpose of making audit, examination, excerpts, and transcripts.

- f. Rights to Inventions Made Under a Contract or Agreement (2 CFR Part 200.326 (F)): The recipient or subrecipient must comply with the requirements of 37 CFR Part 401 and any implementing regulations issued by the awarding agency. This applies to Federal awards meeting the “funding agreement” definition under 37 CFR §401.2(a), and the recipient or subrecipient wishes to enter into a contract with a small business firm or non-profit organization.
- g. Clean Air Act (2 CFR 200.326(G)): All vendors, Contractors, and subcontractors must comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Applies to contracts, subcontracts, and subgrants for amounts in excess of \$150,000.
- h. Energy Efficiency (2 CFR 200.326(H)): All vendors, Contractors, and subcontractors must comply with mandatory standards and policies relating to energy efficiency, which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (42 U.S.C. 6201).
- i. Federal Debarment Certification (2 CFR Part 200.326(I)): Certification regarding debarment, suspension, ineligibility, and voluntary exclusion as required by Executive Orders 12549 and 12689, Debarment and Suspension; and in accordance with 2 CFR Part 180, Section 300.
 - 1. The prospective lower tier participant certifies, by submission and signature of this Bid, that neither it nor its principals, its agents, or its representatives are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
 - 2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this Bid.
- j. Anti-Lobbying Certification (2 CFR Part 220.326(J)): Certification regarding the use of Federal funds as required by Byrd Anti-Lobbying Amendment 31 U.S.C. 1352. This provision applies to vary at or above \$100,000.
 - 1. The Contractor certifies, by submission and signature of their Bid, that during the term and after the awarded term of all contracts resulting from this procurement, it is in compliance with all applicable provisions of the Byrd Anti-Lobbying Amendment 31 U.S.C. 1352, including that it will not and has not used Federally appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352.
 - 2. Where funds other than Federally appropriated funds are used for such purpose in connection with obtaining any Federal award, the Contractor must disclose the same.
- k. Procurement of Recovered Materials (2 CFR §200.322): A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in the guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of

recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

I. Domestic Preferences for Procurements (§ 200.322):

1. As appropriate and to the extent consistent with law, the non-Federal entity should, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all subawards, including all contracts and purchase orders for work or products under this award.

2. For purposes of this section:

- i.** “Produced in the United States” means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.
- ii.** “Manufactured products” means items and construction materials composed in whole or in part of non-ferrous metals such as aluminium; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

m. Prohibition on Certain Telecommunications and Video Surveillance Services or Equipment (§ 200.216)

1. Recipients and sub-recipients are prohibited from obligating or expending loan or grant funds to:

- i.** Procure or obtain;
- ii.** Extend or renew a contract to procure or obtain; or;
- iii.** Enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that use covered telecommunications equipment or services as a substantial or essential component of any system or as critical technology as part of any system. As described in Public Law 115-232, section 889, covered telecommunications equipment is telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).
 - a.** For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities).
 - b.** Telecommunications or video surveillance services are provided by such entities or using such equipment.
 - c.** Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation,

reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.

2. In implementing the prohibition under Public Law 115-232, section 889, subsection (f), paragraph (1), heads of executive agencies administering loan, grant, or subsidy programs shall prioritize available funding and technical support to assist affected businesses, institutions, and organizations as is reasonably necessary for those affected entities to transition from covered communications equipment and services, to procure replacement equipment and services, and to ensure that communications service to users and customers is sustained.
- n. Records Retention: (2 CFR §200.333): Financial records, supporting documents, statistical records, and all other non-Federal entity records pertinent to a Federal award must be retained for a period of three years from the date of submission of the quarterly or annual financial report, respectively, as reported to the Federal awarding agency or pass-through entity in the case of a sub-recipient.

4.26 Anti-Discrimination

No person shall, on the basis of sex (including transgender, gender nonconforming, and gender identity), marital status, sexual orientation, race, religion, ethnicity, national origin, age, color, pregnancy, disability, military status, or genetic information be excluded from participation in, be denied the proceeds or benefits of, or be otherwise subjected to, discrimination in the performance of this Contract.

4.27 Discriminatory Vendor List

Per the provisions of 287.134(2)(a), F.S., “An entity or affiliate who has been placed on the discriminatory vendor list may not submit a Bid on a contract to provide any goods or services to a public entity, may not submit a Bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit Bids on leases of real property to a public entity, may not be awarded or perform work as a Contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity.” The Vendor certifies, by submission and signature of their Bid, that neither the Bidder nor its principal Vendor, agent, or representative is presently on the discriminatory vendor list or otherwise precluded by Section 287.134, F.S. from participating in this Contract.

4.28 Public Entity Crime & Convicted Vendor List

Per the provisions of 287.133 (2)(a), F.S., “a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a Bid, Bid or reply on a contract to provide any goods or services to a public entity, may not submit a Bid, Bid or reply on a contract with a public entity for the construction or repair of a public building or public work, may not submit Bids, Bids or replies on leases of real property to a public entity, may not be awarded or perform work as a Contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Florida Statute 287.017 for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list. The Vendor certifies, by submission and signature of their Bid, that neither the Bidder nor its principal, agent, or representative is presently debarred, suspended, proposed for debarment, declared ineligible, voluntarily excluded from participation in this transaction, or otherwise precluded by Section 287.133, F.S. from participating in this Contract.

4.29 Scrutinized Companies Certification

The Bidder certifies they are not listed on the Scrutinized Companies that Boycott Israel List, created under Section 215.4725, F.S., and they are not currently engaged in a boycott of Israel. If the Contract exceeds \$1,000,000 in total (not including renewal years), the Bidder certifies that it is not listed on either the

Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List created under Sections 215.473 and 215.4725, F.S., and further certifies they are not engaged in business operations in Cuba or Syria as stated in Section 287.135(2)(b)2, F.S. Per Sections 287.135(5) and 287.135(3), F.S., the Bidder agrees the Board may immediately terminate the Contract for cause if the Bidder is found to have submitted a false certification or if the Bidder is placed on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, the Scrutinized Companies that Boycott Israel List, or is engaged in a boycott of Israel, or has engaged in business operations in Cuba or Syria during the term of the Contract. Any company that submits a Bid for a contract or upon execution or renewal of a contract with an agency or local governmental entity for goods or services of any amount must certify that the company is not participating in a boycott of Israel.

4.30 Contracting with Entities of Foreign Countries

By signing this Contract, the Contractor certifies they are not owned or controlled by, nor do they have their principal place of business in, the People's Republic of China, the Russian Federation, the Islamic Republic of Iran, the Democratic People's Republic of Korea, the Republic of Cuba, the Venezuelan regime of Nicolas Maduro, the Syrian Arab Republic or any other foreign country of concern Per Section 287.138, F.S.

4.31 Vendor Interests

Per Section 287.05701, F.S., the Board will not consider a Vendor's social, political, or ideological interests when determining if a vendor is considered responsible. Nor will the Board provide a preference based on a vendor's social, political, or ideological beliefs. The Board will not request nor shall a Respondent be expected to provide documentation of its social, political, or ideological interests or those of its employees.

(The Remainder of the Page is Purposefully Blank)

SECTION 5: Definitions

In this ITB, the following words and expressions have the definitions below unless the context otherwise clearly leads to a different interpretation.

Adjacent County	Any private independent vendor whose county abuts Leon County and has been licensed at least six (6) months preceding the Bid or Bid opening, as required by local, State, and Federal law, to provide the goods and services to be purchased.
Business Day	Any weekday in Florida, excluding Saturdays, Sundays, and observed holidays.
Contract	The written agreement entered by the Board and Awarded Contractor(s) resulting from the award of this solicitation for the delivery of the goods or services described herein.
Contract Manager	The District representative, or their designee, whose responsible for oversight of the resulting Contract, including performance monitoring and certification of invoices for payment.
District/Board (LCS)	Leon County School District, with the Leon County School Board serving as the contracting entity
District Project Manager	The District representative, or their designee, who is responsible for assigning and monitoring the individual projects on site, documenting deficiencies, and certifying project completion
Mandatory Responsiveness Requirements	Terms, conditions, and requirements must be met by the Bidder to be considered responsive to this solicitation.
Material Deviation(s)	A deviation which, in the District's sole discretion, is not in substantial accordance with the requirements herein, provides a significant competitive advantage to one Bidder over other Bidders, has a potentially substantial effect on the quantity or quality of items proposed, services proposed, or cost to the District.
Minor Irregularity	A variation from the requirements herein that does not give the Bidder a substantial competitive advantage or benefit not enjoyed by other Bidders and does not adversely impact the interests of the District.
Bidder	A legally qualified corporation, partnership, or other business entity that submits a Bid to the District in response to this ITB. This term differs from suppliers, which refers to the marketplace at large.
Responsible Bidder or Vendor	A Bidder who can fully perform all aspects of the Contract Requirements and has the integrity and reliability to ensure good faith performance.
Responsive Bid	A Bid submitted by a Responsible Bidder which conforms to all material aspects of this ITB.
Subcontract	An agreement between the Contractor and any other person or organization in which that person or organization agrees to perform any duties on the Bidder's behalf under the Contract. The Awarded Contractor is not relieved of its duties under the Contract when it enters a Subcontract.
Awarded Contractor(s) or Contractor	The Bidder(s) who is awarded the Contract(s) to deliver the goods or provide the services sought in this ITB.
Landed Cost	The sum of expenses associated with shipping a product.
Qualified Grower	A local farmer is any qualified grower located within the State of Florida.
Product Cost	The term "product cost" means the cost of products delivered to the Awarded Contractor's warehouse.
Opportunity Buys	Opportunity Buys are made available to the District from reputable, certified, local farmers due to seasonal volume, weather considerations, etc.

Attachment I
Price Sheet
ITB No. 2443-2025
Athletics Maintenance Building No. 3 Re-Roof

Description	Total Bid Price
Total cost of Athletics Maintenance Building No. 3 Re-Roof as specified.	\$ _____

_____	_____
Company Name	FEIN
_____	_____
Authorized Representative Name (Printed)	Authorized Representative Title
_____	_____
Authorized Representative Signature	Date

Attachment II

Required Provisions Certifications

1. Business/Corporate Experience

- a. The Bidder has a permanent place of business and adequate resources to perform the services contemplated by this ITB;
- b. Bidder has a minimum of three (3) years of experience providing roofing services of the same or similar nature and completed projects of like scope and size contemplated by this ITB;
- c. Bidder is duly licensed to conduct business in the State of Florida; and
- d. Bidder has a valid Certificate of Prequalification from the Leon County School Board Construction and Facilities department.

2. Prime Vendor

This is to certify that the Awarded Contractor will act as the Prime Contractor to the District for all services provided under the Contract(s).

3. Meets Legal Requirements

This is to certify that the Bidder's Bid and all services provided under the Contract will be compliant with all laws, rules, and other authority applicable to providing the services, including, but not limited to, Florida's Open Government laws (Article I, Section 24, Florida Constitution, Chapter 119, F.S.).

4. Business Licensing and Financial Issues

This is to certify that the Bidder has disclosed in their Bid all suspensions, revocations, reviews of licensing, bankruptcies, judgments, or liens in the last five (5) years.

5. Federal Debarment

This is to certify that neither the Bidder nor its principles is currently disbarred, suspended, proposed for disbarment, declared ineligible, or voluntarily excluded from participation in this solicitation by any Federal department or agency.

6. Conflict of Interest

Per Section 1001.42(12)(i), F.S., this certifies that no member of the Leon County School Board or the Superintendent has any financial interest in the Bidder whatsoever.

7. Statement of No Inducement

This is to certify that no attempt has been made or will be made by the Bidder to induce any other person or firm to submit or not to submit a Bid with regards to this ITB. Furthermore, this is to certify that the Bid contained herein is submitted in good faith and not subject to any agreement or discussion with, or inducement from, any firm or person to submit a complementary or other non-competitive Bid.

8. Statement of Non-Disclosure

This is to certify that none of the contents of this Bid have been disclosed before award, directly or indirectly, to any other Bidder or competitor.

9. Statement of Non-Collusion

This is to certify that the proposed costs in this Bid have been arrived at independently, without consultation, communications, or agreement as to any matter relating to such costs with any other Bidder or with any competitor, and not to restrict competition.

10. Scrutinized Companies Certification

The Bidder certifies they are not listed on the Scrutinized Companies that Boycott Israel List, created under Section 215.4725, F.S., and they are not currently engaged in a boycott of Israel. If the resulting

Contract exceeds \$1,000,000.00 in total, not including renewal years, the Bidder certifies that they are not listed on either the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List created under Sections 215.473, F.S., and 215.4725, F.S., and further certifies they are not engaged in business operations in Cuba or Syria. In compliance with Sections 287.135(5), F.S., and 287.135(3), F.S., the Bidder agrees the District may immediately terminate the resulting Contract for cause if the Bidder is found to have submitted a false certification or if the Bidder is placed on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, the Scrutinized

Companies that Boycott Israel List, or are engaged in a boycott of Israel, or have engaged in business operations in Cuba or Syria during the term of the Contract. Any company that submits a bid or Bid for a contract or intends to enter into or renew a contract with an agency or local governmental entity for commodities or services of any amount must certify that the company is not participating in a boycott of Israel.

By signing this certification below, the Authorized Representative affirms their authority to bind the Bidder and acknowledges and affirms the statements above.

Authorized Representative (Print)

Authorized Representative (Signature)

STATE OF FLORIDA

COUNTY OF _____

The foregoing instrument was acknowledged before me by means of _____ physical presence or _____ online

notarization this _____ day of _____ 20_____, by _____
(name of authorized representative)

as _____ as _____
(position title for authorized representative) (position title)

for _____
(Vendor Name)

(NOTARY SEAL)

Notary Signature

Name of Notary (Typed, Printed or Stamped)

Personally Known _____ Or Produced Identification _____ Type of Identification _____

Attachment III

Notice of Conflict of Interest

(Bidders shall complete either Section 1 or Section 2)

Company

Name: _____

Solicitation Number: ITB 2443-2025

To participate in this solicitation process and comply with the provisions of Chapter 112.313, Florida Statutes, the undersigned corporate officer hereby discloses the following information to the Leon County School Board.

Section 1

I hereby certify that no official or employee of the School Board has a material financial interest in this company.

Authorized Representative (Signature)

Authorized Representative (Printed)

Section 2

I hereby certify that the following named Leon County School Board official(s) and employee(s) have a material financial interest(s) (over 5%) in this company, and they have filed Conflict of Interest Statements with the Leon County Supervisor of Elections, before the Proposal Opening.

Name	Title/Position	Date of Filing
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Authorized Representative (Signature)

Authorized Representative (Print)

Date

Attachment IV

Bidder Contact Information

The Bidder shall identify the contact information for solicitation and contractual purposes via the requested fields in the table below.

	For solicitation purposes, the Bidder's representative shall be:	For contractual purposes, should the Bidder be awarded, the Bidder's representative shall be:
Name:		
Title:		
Street Address:		
City, State, Zip code		
Telephone: (Office)		
Telephone: (Cell)		
Email:		

Company Name	Authorized Representative (Signature)	Date
FEIN#	Authorized Representative (Print)	

Attachment V

Local Purchasing Preference Affidavit

A Bidder must have a physical business address staffed by at least one (1) person in the geographical boundaries of Leon, Gadsden, Jefferson, Liberty, or Wakulla counties, Florida., employ at least one (1) person at that location, and have been licensed, as required, for at least six (6) months before the Bid Opening to qualify for the Local Purchasing Preference. On a day-to-day basis, the Bidder should substantially provide the goods/services provided under this Contract from the local business address. Post office boxes are not acceptable for obtaining this preference. By completing this Affidavit, the Bidder affirms that it is a local Business, as defined by Board Policy 6450.

Bidder Name: _____

Physical Address: _____

County: _____ Phone of Local Location: _____

Phone of Local Location: _____ Length of Time at this Location: _____

Is your business certified as a small business enterprise through Leon County Schools?

Authorized Representative (Print)

Authorized Representative (Signature)

STATE OF FLORIDA
COUNTY OF _____

The foregoing instrument was acknowledged before me by means of _____ physical presence or _____ online

notarization this _____ day of _____ 20_____, by _____ (name of

authorized representative) as _____ (position title for

authorized representative) as _____ (position title) for

(Vendor Name).

(NOTARY SEAL)

Notary Signature

Name of Notary (Typed, Printed, or Stamped)

Personally Known _____ Or Produced Identification _____ Type of Identification _____

Attachment VI

Subcontracting Form

The Bidder shall complete the information below on all subcontractors that will be providing services to the Bidder to meet the requirements of the Contract, should the Bidder be awarded. Submission of this form does not indicate the District's approval of such subcontractor(s) but provides the District with information on proposed subcontractors for review.

Complete a separate sheet for each subcontractor.

Prime Bidder Name: _____

Type/Description of Goods or Service Subcontractor will provide: _____

Subcontractor Company Name: _____ FEIN: _____

Contact Person: _____ Contact Phone Number: _____

Address: _____

Email Address: _____

Currently Registered as a Small Business with Leon County Schools? Yes _____ No _____

Local Bidder per Board Policy 6450? _____

In a job description format, identify the responsibilities and duties of the subcontractor based on the specifications or scope of services outlined in this solicitation.

Attachment VII

Drug-Free Workplace Certification

The undersigned Bidder, in accordance with Section 287.087, F.S., hereby certifies that

Name of Business

1. Publishes a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Informs employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Gives each employee engaged in providing the commodities or contractual services sought in this solicitation a copy of the statement specified in Paragraph 1.
4. In the statement specified in Paragraph 1, notify the employees that, as a condition of working on the commodities or contractual services sought in this solicitation, the employee will abide by the terms of the statement and will notify the employer of any conviction of, a plea of guilty, or nolo contendere to, any violation of Chapter 893, F.S., or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Imposes sanctions on or requires satisfactory participation in a drug abuse assistance or rehabilitation program by any employee who is so convicted as available in their community.
6. Make a good faith effort to continue to maintain a drug-free workplace through the implementation of Paragraphs 1 thru 5.

As the person authorized to sign this statement, I certify that this company complies fully with the above requirements.

Authorized Officer (Printed Name) _____

Authorized Officer (Signature) _____

Date _____

Attachment VIII

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion AD-1048

Lower Tier Covered Transactions

The following statement is made in accordance with the Privacy Act of 1974 (5 U.S.C. § 552a, as amended). This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, and 2 C.F.R. §§ 180.300, 180.335, Participants' responsibilities. The regulations were amended and published on August 31, 2005, in 70 Fed. Reg. 51865-51880. Copies of the regulations may be obtained by contacting the Department of Agriculture agency offering the proposed covered transaction.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0505-0027. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The provisions of appropriate criminal, civil, fraud, privacy, and other statutes may be applicable to the information provided.

(Read instructions on page two before completing certification.)

- A.** The prospective lower tier participant certifies, by submission of this Bid, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency;
- B.** Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this Bid.

ORGANIZATION NAME	PR/AWARD NUMBER OR PROJECT NAME
NAME(S) AND TITLE(S) OF AUTHORIZED REPRESENTATIVE(S)	
SIGNATURE(S)	DATE

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint \(https://www.ascr.usda.gov/filing-program-discrimination-complaint-usda-customer\)](https://www.ascr.usda.gov/filing-program-discrimination-complaint-usda-customer) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442.

Instructions for Certification

- 1 By signing and submitting this form, the prospective lower-tier participant is providing the certification set out on page 1 in accordance with these instructions.
- 2 The certification in this clause is a material representation of the fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower-tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.
- 3 The prospective lower-tier participant shall provide immediate written notice to the person(s) to which this Bid is submitted if at any time the prospective lower-tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
- 4 The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "Bid," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549, at 2 C.F.R. Parts 180 and 417. You may contact the department or agency to which this Bid is being submitted for assistance in obtaining a copy of those regulations.
- 5 The prospective lower-tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower-tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
- 6 The prospective lower-tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion - Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
- 7 A participant in a covered transaction may rely upon a certification of a prospective participant in a lower-tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the System for Award Management (SAM) database.
- 8 Nothing contained in the foregoing shall be construed to require the establishment of a system of records to render in good faith the certification required by this clause. The knowledge and information of a participant are not required to exceed that normally possessed by a prudent person in the ordinary course of business dealings.
- 9 Except for transactions authorized under paragraph (5) of these instructions, if a participant in a covered transaction knowingly enters into a lower-tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Attachment IX
Certification Regarding Lobbying
For Contracts, Grants, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of Congress or an employee of a member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal-appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.
3. The undersigned shall require that the language of this certification is included in the award documents for all sub-awards at all tiers (including sub-contracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of the fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

By: _____ Date: _____
(Signature of Official (Executive Director) Authorized to Sign Application)

By: _____ Date: _____
(Signature of Official (Chief Financial Officer) Authorized to Sign Application)

For: _____
Name of Grantee

Title of Grant Program

Disclosure of Lobbying Activities

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

1. Type of Federal Action

- ☐ a. Contract
☐ b. Grant
☐ c. Cooperative Agreements
☐ d. Loan
☐ e. Loan Agreement
☐ f. Loan Insurance

2. Status of Federal Action

- ☐ a. Bid/offer/application
☐ b. Initial award
☐ c. Post-award

3. Report Type

- ☐ a. Initial filing
☐ b. Material changes

For a material change only:

Year: _____ Quarter: _____

Date of last report: _____

4. Name and Address of Reporting Entity

Prime _____ Subawardee _____ Tier (if known) _____

Name: _____

Street: _____

City/State/ Zip _____

Congressional District (if known) _____

6. Federal Department/Agency:

8. Federal Action Number (if known)

10. (a.) Name and Address of Lobbying Registrant

10. (b.) Individuals Performing Services

11. Information requested through this form is authorized by Title 31 U.S.C. Section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Signature: _____

Print Name: _____

Telephone No: _____

Title: _____

Date: _____

INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action or a material change to a previous filing, pursuant to Title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, State, and zip code of the reporting entity. Include the Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or sub-award recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants, and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, State, and zip code of the prime Federal recipient. Include the Congressional District, if known.
6. Enter the name of the federal agency making the award or loan commitment. Include at least one organizational level below the agency name, if known. For example, the Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Bid (RFP) number; Invitations to Bid (ITB) number; grant announcement number; the contract, grant, or loan award number; the application/Bid control number assigned by the Federal agency). Included prefixes, e.g., "ITB-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in items 4 or 5.
10. (a) Enter the full name, address, city, State, and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in item 4 to influence the covered Federal action.

(b) Enter the full names of the individual(s) performing services, and include full address if different from 10(a). Enter Last Name, First Name, and Middle Initial (MI).
11. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

Attachment X

Vendor Affidavit Regarding the Use of Coercion for Labor and Services

Vendor Name: _____

Address: _____

Phone Number: _____

Authorized Representative's Name: _____

Authorized Representative's Title: _____

Email Address: _____

Section 787.06(13), Florida Statutes requires all nongovernmental entities (such as Vendor) executing, renewing, or extending a contract with a governmental entity (such as the School Board of Leon County, Florida) to provide an affidavit signed by an officer or representative of Vendor under penalty of perjury that Vendor does not use coercion for labor or services as defined in that statute.

As the person authorized to sign on behalf of the Vendor, I certify that the company identified above does not:

- Use or threaten to use physical force against any person;
- Restrain, isolate, or confine or threaten to restrain, isolate, or confine any person without lawful authority and against her or his will;
- Use lending or other credit methods to establish a debt by any person when labor or services are pledged as a security for the debt, if the value of the labor or services as reasonably assessed is not applied toward the liquidation of the debt, the length and nature of the labor or services are not respectively limited and defined;
- Destroy, conceal, remove, confiscate, withhold, or possess any actual or purported passport, visa, or other immigration document, or any other actual or purported government identification document, of any person;
- Cause or threaten to cause financial harm to any person;
- Entice or lure any person by fraud or deceit; or
- Provide a controlled substance as outlined in Schedule I or Schedule II of s. 893.03 to any person for the purpose of exploitation of that person.

Under penalties of perjury, I declare that I have read the foregoing document and that the facts stated in it are true.

Signature of Authorized Representative

Exhibit A

ITB Submittal Checklist

The list below is provided to assist bidders in ensuring the necessary documents are included in the bid submittal. This Exhibit does not need to be returned with your Bid.

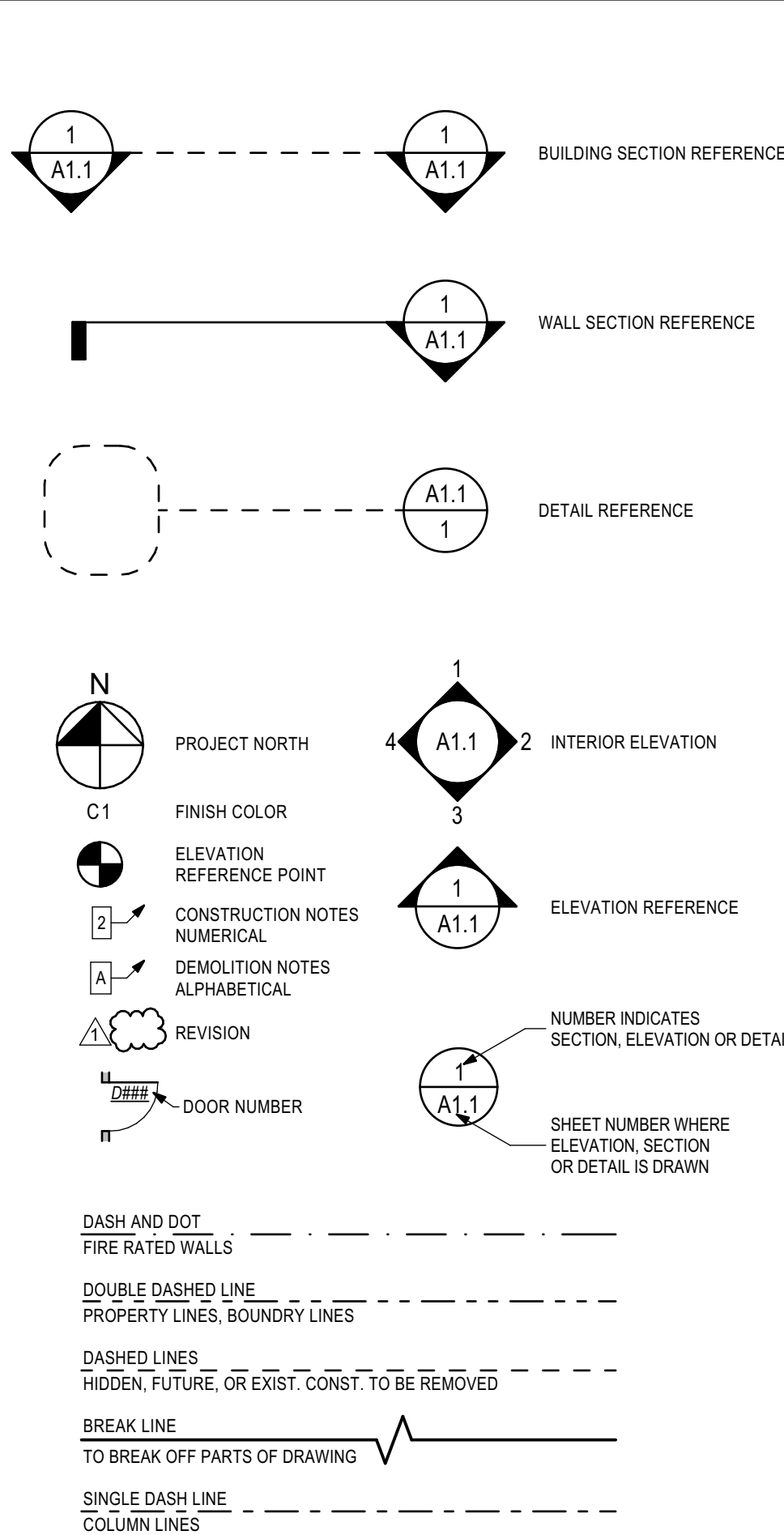
Included	Item
	Attachment I, Price Sheet
	Attachment II, Required Provisions Certifications
	Attachment III, Notice of Conflict of Interest
	Attachment IV, Bidder Contact Information
	Attachment VIII, Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion AD-1048
	Attachment IX, Certification Regarding Lobbying for Contracts, Grants, and Cooperative Agreements
	Attachment X, Vendor Affidavit Regarding the Use of Coercion for Labor and Services

Exhibit B
100% CD's (Arch)

3295 W. Tharp St.



Tallahassee Fl, 32303



Legend of Architectural Symbols:

- 1) THESE DRAWINGS AND RENDERINGS ARE INSTRUMENTS OF SERVICE. THE DRAWINGS AND COPIES THEREOF, INCLUDING ELECTRONIC MEDIA AND CAD FILES, ARE THE PROPERTY OF ARCHITECTS: LEWIS + WHITLOCK, P.A. THEIR USE, REPRESENTATION OR REPRODUCTION IN ACTUAL FORM OR CONTENT BY ANY ENTITY THAT POSSESSES THEM FOR ANY PURPOSE EXCEPT BY WRITTEN AGREEMENT WITH THE ARCHITECT IS PROHIBITED. THE COPYRIGHT NOTIFICATION SHALL BE TRUE AS IF DIRECTLY PLACED ON EACH DRAWING, DETAIL, EXHIBIT OR RENDERING ON THIS DOCUMENT AND SHALL NOT BE REMOVED FROM THESE DOCUMENTS.
- 2) ALL DIMENSIONS ARE TO THE FACE OF STUD OR STUD TRACK, CENTER LINE OF STUD OR STUD TRACK, FACE OF MASONRY AND TO THE CENTER LINE OF STRUCTURAL STEEL COLUMNS, UNLESS OTHERWISE INDICATED.
- 3) WHERE STRUCTURAL DESIGN LOADS ARE NOT PROVIDED FOR ANY COMPONENTS REQUIREING MANUFACTURER OR FABRICATOR ENGINEERING, AND MINIMUM LOADING CONDITIONS ARE NOT PROVIDED IN APPLICABLE CODES AND STANDARDS, CONSULT ARCHITECT PRIOR TO PROCEEDING.
- 4) DIMENSIONS FOR PATHS OF EGREGES INCLUDING CORRIDORS AND STAIRS SHALL MEAN CLEAR WIDTH BETWEEN CORRIDOR WALLS, AND AT STAIRS CLEAR WIDTH BETWEEN WALLS OR CURBS.
- 5) DO NOT SCALE DRAWINGS, IF THERE IS A CONFLICT IN DIMENSIONS OR IF THERE IS INSUFFICIENT DIMENSIONING, CONTACT THE ARCHITECT FOR CLARIFICATION PRIOR TO PROCEEDING.
- 6) IF AN ORDER OF PRECEDENT FOR THE INTERPRETATION OF DOCUMENTS IS NOT PROVIDED IN THE PROJECT MANUAL (IF PROVIDED), AND A CONFLICT OCCURS IN THE SPECIFICATIONS, ON THE DRAWINGS, OR BETWEEN THE DRAWINGS AND SPECIFICATIONS, CONTACT THE ARCHITECT. ALL REQUEST FOR CLARIFICATION TO THE ARCHITECT SHALL BE MADE IN WRITING. THE ARCHITECT'S RESPONSE SHALL BE MADE IN WRITING AND NO FORMAL INSTRUCTIONS SHALL BE GIVEN VERBALLY.
- 7) WHERE CLEAR DIMENSIONS ARE INDICATED, THIS SHALL MEAN CLEAR WIDTH FROM FINISHED WALL TO FINISHED WALL OR CLEAR FLOOR AREA BETWEEN BUILDING COMPONENTS.
- 8) ALL FIRE RATED PARTITION OR WALL ASSEMBLIES SHALL EXTEND FROM THE FLOOR SLAB TO THE UNDERSIDE OF THE STRUCTURAL PARTITION AND/OR DECK ABOVE. ALL PENETRATIONS IN RATED CONSTRUCTION SHALL BE PROPERLY SEALED TO INSURE THE RATING IS MAINTAINED.
- 9) ALL FIRE RATED FLOOR/CEILING OR ROOF/CEILING ASSEMBLIES SHALL BE CONTINUOUS BETWEEN PARTITIONS AND/OR WALLS FOR THE SPACE OR HORIZONTAL AREA INDICATED. ALL PENETRATIONS IN RATED CONSTRUCTION SHALL BE PROPERLY SEALED TO INSURE THE RATING IS MAINTAINED.
- 10) TYPICAL AND STANDARD DETAILS MAY BE PROVIDED IN THE DRAWINGS. IF A SPECIFIC DETAIL IS NOT PROVIDED FOR CONDITION OF FABRICATION AND/OR INSTALLATION, CONTACT THE ARCHITECT PRIOR TO PROCEEDING.
- 11) THE INSTALLATION OF MECHANICAL, PLUMBING AND ELECTRICAL ITEMS (INCLUDING UTILITIES, ROUGH-INS, SYSTEM COMPONENTS AND FINISHED FIXTURES) IN EXPOSED TO VIEW AREAS OR SPACES SHALL BE UNDERTAKEN WITH SKILL AND CRAFTSMANSHIP TO PROVIDE A FINISHED CONDITION ACCEPTABLE TO THE ARCHITECT. ALL EXPOSED TO VIEW ITEMS SHALL BE FINISHED WITH PAINT UNLESS OTHERWISE SPECIFIED TO BE PREFINISHED OR NOT TO BE PAINTED.
- 12) THESE GENERAL NOTES HAVE THE SAME AUTHORITY AS OTHER NOTES AND REFERENCES IN THE DRAWINGS OR SPECIFICATIONS AND SHALL NOT BE EXCLUDED IN THE EXECUTION OF THE WORK. THEY MAY REQUIRE COORDINATION BETWEEN VARIOUS TRADE CONTRACTORS. IN ADDITION TO THESE GENERAL NOTES, REFER TO DEMOLITION AND CONSTRUCTION NOTES SPECIFIC TO EACH DRAWING.
- 13) THE CONTRACTOR SHALL ERECT AND MAINTAIN ALL REASONABLE SAFEGUARDS FOR SAFETY AND HEALTH, INCLUDING POSTING DANGER SIGNS AND OTHER WARNING AGAINST HAZARDS, AS WELL AS PROMULGATING SAFETY STANDARDS.
- 14) THE CONTRACTOR SHALL BE RESTRICTED TO AREAS SPECIFIED BY THE OWNER FOR ON-SITE STORAGE OF MATERIALS
- 15) THE CONTRACTOR SHALL MAINTAIN A CLEAN WORK PREMISE AT ALL TIMES AND SHALL CLEAN CONSTRUCTION SITE OF ALL DEBRIS DAILY. THE WORK PREMISE SHALL BE CLEAN AT COMPLETION OF JOB AND BEFORE FINAL PAYMENT IS MADE.
- 16) THE CONTRACTOR SHALL TAKE CARE NOT DAMAGE EXISTING SURFACES AND SHALL BE RESPONSIBLE FOR RESTORING AREAS DAMAGED BY THE CONTRACTOR (MATERIALS, FINISHES, ETC.) TO THEIR ORIGINAL CONDITIONS. SURFACES SHALL BE REPAINTED TO MATCH EXISTING ADJACENT FINISHES.

Architectural General Notes:

ACI	-AIR CONDITIONING	FD	-FLOOR DRAIN	M	-METER	SAN	-SANITARY
ACT	-AMERICAN CONCRETE INSTITUTE	FEB	-FIRE EXTINGUISHER W/ BRACKET	MATL	-MATERIAL	SC	-SOLID CORE
ADJ	-ACOUSTICAL CEILING TILE	FEC	-FIRE EXTINGUISHER IN CABINET	MAX	-MAXIMUM	SECT	-SECTION
AF	-ADJACENT	FF	-FINISH FLOOR	MC	-MEDICINE CABINET	SEW	-SEWER
ALT	-ALTERNATE	FHC	-FIRE HOSE CABINET	MECH	-MECHANICAL	SF	-SQUARE FEET
ALUM	-ALUMINUM	FIN	-FINISH	MTL	-METAL	SGL	-SINGLE
ASTM	-AMERICAN SOCIETY OF TSTG. & MTLs.	FL	-FLOOR	MEZZ	-MEZZANINE	SIM	-SIMILAR
		FLG	-FLASHING	MFR	-MANUFACTURER	SJ	-SAVED JOINT
		FT	-FOOT OR FEET	MIN	-MINIMUM	SPKLR	-SPRINKLER
BD	-BOARD	FTG	-FOOTING	MISC	-MISCELLANEOUS	SQ	-SQUARE
BLDG	-BUILDING			MK	-MARK	SST	-STAINLESS STEEL
BLT	-BOLT			MO	-MASONRY OPENING	STD	-STANDARD
BM	-BEAM	GA	-GAUGE	MTD	-MOUNTED	STL	-STEEL
BOT	-BOTTOM	GALV	-GALVANIZED	MULL	-MULLION	STOR	-STORAGE
BRG	-BEARING	GEN	-GENERAL			STRUCT	-STRUCTURAL
		GND	-GROUND			SUSP	-SUSPENDED
C/C	-CENTER TO CENTER	GWB	-GYPSUM WALLBOARD	N	-NORTH		
CEM	-CEMENT	GYP	-GYPSUM	NA	-NOT APPLICABLE	TBD	-TO BE DETERMINED
CF	-CUBIC FEET			NIC	-NOT IN CONTRACT	TEL	-TELEPHONE
CFM	-CUBIC FEET PER MINUTE	HC	-HANDICAPPED ACCESSIBLE	NOM	-NOMINAL	TEMP	-TEMPORARY, TEMPERATURE
CG	-CORNER GUARD	HDR	-HEADER	NS	-NON SHRINK	T&G	-TONGUE & GROOVE
CIR	-CIRCLE, CIRCULAR	HDRL	-HANDRAIL	NTS	-NOT TO SCALE	THK	-THICK
CIP	-CAST-IN-PLACE	HM	-HOLLOW METAL			TOB	-TOP OF BEAM
CL	-CONTROL JOINT	HORZ	-HORIZONTAL	OA	-OVERALL	TOC	-TOP OF CONCRETE
CLC	-CEILING	HGT	-HEIGHT	OC	-ON CENTER	TOF	-TOP OF FOOTING
CLO	-CLOSET			OD	-OUTSIDE DIAMETER	TOS	-TOP OF STEEL
CLR	-CLEARANCE, CLEAR	ID	-INSIDE DIAMETER (DIM.)	OH	-OVERHEAD	TS	-STRUCTURAL TUBE STEEL
CMU	-CONCRETE MASONRY UNIT	IN	-INCHES	OPP	-OPPOSITE	TV	-TELEVISION
COL	-COLUMN	INSUL	-INSULATION	OPPH	-OPPOSITE HAND	Typ	-TYPICAL
COMP	-COMPRESSOR, COMPOSITE	INT	-INTERIOR				
CONC	-CONCRETE			PCF	-POUNDS PER CUBIC FOOT	UNF	-UNFINISHED
CONSTR	-CONSTRUCTION	JAN	-JANITOR	PKG	-PARKING	UON	-UNLESS OTHERWISE NOTED
CONT	-CONTINUOUS	JB	-JAMB	PL	-PLATE	UR	-URINAL
CORR	-CORRUGATED	JT	-JOINT	PLAM	-PLASTIC LAMINATE		
CS	-COUNTERSINK			PLYWD	-PLYWOOD		
CTR	-CENTER	K	-KIPS (KILO POUND OR 1000LBS.)	PNL	-PANEL	VCT	-VINYL COMPOSITION TILE
		KD	-KILN DRIED	PR	-PAIR	VB	-VAPOR BARRIER
DBL	-DOUBLE			PREFAB	-PREFABRICATED	VERT	-VERTICAL
DEFS	-DIRECT APPLIED EXT FINISH SYSTEM	L	-STEEL ANGLE, LENGTH	PREP	-PREPARATION	VEST	-VESTIBULE
DEG	-DEGREES	LAM	-LAMINATED	PSF	-POUNDS PER SQUARE FOOT	VFY	-VERIFY
DTL	-DETAIL	LAV	-LAVATORY	PSI	-POUNDS PER SQUARE INCH	VOL	-VOLUME
DF	-DRINKING FOUNTAIN	LBS	-POUNDS	PT	-PRESSURE TREATED, PAINT, POINT	VT	-VINYL TILE
DIA	-DIAMETER	LH	-LEFT HAND	PVC	-POLYVINYL CHLORIDE		
DIM	-DIMENSION	LL	-LIVE LOAD	PVMT	-PAVEMENT	W/	-WITH
DN	-DOWN	LLH	-LONG LEG HORIZONTAL			W/C	-WATER CLOSET
DS	-DOWNSPOUT	LLV	-LONG LEG VERTICAL	QC	-QUALITY CONTROL	WD	-WOOD
DTL	-DETAIL	LTL	-LINTEL	QT	-QUARRY TILE	W/O	-WITHOUT
DWG	-DRAWING	LWT	-LIGHTWEIGHT			WP	-WATERPROOF, WORKING POINT
		LVR	-LOUVER	REF	-REFERENCE	WWF	-WELDED WIRE FABRIC
				REF	-REFERENCE		
EA	-EACH			REINF	-REINFORCED, REINFORCEMENT		
EJ	-EXPANSION JOINT			REQD	-REQUIRED		
ELEC	-ELECTICAL			REV	-REVISION		
ELEV	-ELEVATOR, ELEVATION			RH	-RIGHT HAND		
ENCL	-ENCLOSURE			RM	-ROOM		
EQ	-EQUAL			RO	-ROUGH OPENING		
EQUIP	-EQUIPMENT						
EWC	-ELECTRICAL WATERCOOLER						
EXH	-EXHAUST						
EX	-EXISTING						
EXT	-EXTERIOR						

Standard Abbreviations:

for

Leon County Schools

100% Construction Documents

October 25, 2024

ALW Project #24510.1

Applicable Codes:

Florida Building Code, Building (FBC-B)	8th Edition
Florida Building Code, Accessibility (FBC-A)	8th Edition
Florida Building Code, Existing Building (FBC-EB)	8th Edition
Florida Building Code, Mechanical	8th Edition
Florida Building Code, Fuel Gas	8th Edition
Florida Building Code, Plumbing	8th Edition
Florida Building Code, Energy Conservation	8th Edition
Florida Fire Prevention Code (FFPC)	8th Edition
National Electrical Code (NEC)	2020 Edition

NOTE: CONTRACTOR SHALL MAKE AVAILABLE TO THE BUILDING INSPECTOR, DOCUMENTATION NECESSARY TO VERIFY THAT ALL EXTERIOR ENVELOPE COMPONENTS REQUIRING PRODUCT APPROVAL PER FS 533.842 ARE IN COMPLIANCE WITH PRODUCT APPROVAL INSTALLATION REQUIREMENTS.

ID	Name	Current Issue
Architecture	G1.0	Index of Drawings, Standard Abbreviations and General Notes
	SP1.1	Specifications
	SP1.2	Specifications
	SP1.3	Specifications
	D1.1	Demolition Roof Plan
	A1.1	Roof Plan & Details
Structural	A2.1	Exterior Elevations
	S0.1	Structural Notes and Details

Index of Drawings:



Leon County Schools

0 W. Tharpe St., Suite
Tallahassee, FL 32303

LCS Athletics Maintenance Building

No. 3 Re-Roofing

	DRAWN:	REVIEWED:	DATE:	ID:	REVISION:	DRAWN:	REVIEWED:	DATE:
CONCEPT SCHEM DESIGN								
ADVANCED SCHEM DESIGN								
50% CONSTRUCTION DOCS.								
90% CONSTRUCTION DOCS.								
PERMIT DOCS								
100% CONSTRUCTION DOCS	B.B.	C. WHITLOCK	10/25/2024					

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Client:

Job Title:

Consultant:

24510.1
100% Construction Documents

Seal:

Project #: 24510 1

ALW

Architects Lewis + Whitlock
206 West Virginia St.
Tallahassee, Florida 32301
850.942.1718
www.think3d.net

Description:

**Index of Drawings,
Standard
Abbreviations and
General Notes**

Sheet No.:

G1.0

DIVISION 01 - GENERAL REQUIREMENTS	
SECTION 011000 SUMMARY	
PART 1 GENERAL	
1.01 PROJECT	
A. Project Name: LCS Athletics Maintenance Building No. 3 Re-Roof (New)	
B. Owner's Name: Leon County Schools.	
C. Architect's Name: Architects Lewis + Whitlock, PA.	
D. The project scope includes demolition and replacement of existing translucent roof panels as well as adding retrofit standing seam roof with insulation above existing metal roof and replacing existing gutter and downspout system.	
1.02 CONTRACT DESCRIPTION	
A. Contract Type: A single prime contract based on the Cost of the Work plus a fee as described in Document 005000 - Contracting Forms and Supplements.	
1.03 OWNER OCCUPANCY	
A. Owner intends to continue to occupy adjacent portions of the existing building during the entire construction period.	
B. Owner intends to occupy the Project upon Substantial Completion.	
C. Cooperate with Owner to minimize conflict and to facilitate Owner's operations.	
D. Schedule the Work to accommodate Owner occupancy.	
1.04 CONTRACTOR USE OF SITE AND PREMISES	
A. Construction Operations: Limited to areas noted on Drawings.	
1. Locate and conduct construction activities in ways that will limit disturbance to site.	
B. Provide access to and from site as required by law and by Owner:	
1. Emergency Building Exits During Construction: Keep all exits required by code open during construction period; provide temporary exit signs if exit routes are temporarily altered.	
2. Do not obstruct roadways, sidewalks, or other public ways without permit.	
C. Utility Outages and Shutdown:	
1. Do not disrupt or shut down life safety systems, including but not limited to fire sprinklers and fire alarm system, without 7 days notice to Owner and authorities having jurisdiction.	
2. Prevent accidental disruption of utility services to other facilities.	
1.05 WORK SEQUENCE	
A. Coordinate construction schedule and operations with Owner.	
PART 2 PRODUCTS - NOT USED	
PART 3 EXECUTION - NOT USED	
END OF SECTION	
SECTION 012500 SUBSTITUTION PROCEDURES	
PART 1 GENERAL	
1.01 SECTION INCLUDES	
A. Procedural requirements for proposed substitutions.	
1.02 RELATED REQUIREMENTS	
A. Section 002113 - Instructions to Bidders: Restrictions on timing of substitution requests.	
B. Section 004325 - Substitution Request Form - During Procurement: Required form for substitution requests made prior to award of contract (During procurement).	
C. Section 006325 - Substitution Request Form - During Construction: Required form for substitution requests made after award of contract (During construction).	
D. Section 013000 - Administrative Requirements: Submittal procedures, coordination.	
E. Section 016000 - Product Requirements: Fundamental product requirements, product options, delivery, storage, and handling.	
1.03 DEFINITIONS	
A. Substitutions: Changes from Contract Documents requirements proposed by Contractor to materials, products, assemblies, and equipment.	
1. Substitutions for Cause: Proposed due to changed Project circumstances beyond Contractor's control.	
2. Substitutions for Convenience: Proposed due to possibility of offering substantial advantage to the Project.	
a. Substitution requests offering advantages solely to the Contractor will not be considered.	
B. Substitutions: See General Conditions for definition.	
PART 2 PRODUCTS - NOT USED	
PART 3 EXECUTION	
3.01 GENERAL REQUIREMENTS	
A. A Substitution Request for products, assemblies, materials, and equipment constitutes a representation that the submitter:	
1. Has investigated proposed product and determined that it meets or exceeds the quality level of the specified product, equipment, assembly, or system.	
2. Agrees to provide the same warranty for the substitution as for the specified product.	
3. Agrees to provide same or equivalent maintenance service and source of replacement parts, as applicable.	
4. Agrees to coordinate installation and make changes to other work that may be required for the work to be complete, with no additional cost to Owner.	
5. Waives claims for additional costs or time extension that may subsequently become apparent.	
6. Agrees to reimburse Owner and Architect for review or redesign services associated with re-approval by authorities.	
B. Document each request with complete data substantiating compliance of proposed substitution with Contract Documents. Burden of proof is on proposer.	
1. Note explicitly any non-compliant characteristics.	
C. Content: Include information necessary for tracking the status of each Substitution Request, and information necessary to provide an actionable response.	
1. Forms included in the Project Manual are adequate for this purpose, and must be used.	
D. Limit each request to a single proposed substitution item.	
1. Submit an electronic document, combining the request form with supporting data into single document.	
3.02 SUBSTITUTION PROCEDURES DURING PROCUREMENT	
A. Submittal Time Restrictions:	
1. Section 002113 - Instructions to Bidders specifies time restrictions and the documents required for submitting substitution requests during the bidding period.	
2. Owner will consider requests for substitutions only if submitted at least 10 days prior to the date for receipt of bids.	
B. Submittal Form (before award of contract):	
1. Submit substitution requests by completing the form in Section 004325; see this section for additional information and instructions. Use only this form; other forms of submission are unacceptable.	
3.03 SUBSTITUTION PROCEDURES DURING CONSTRUCTION	
A. Submittal Form (after award of contract):	
1. Submit substitution requests by completing the form in Section 004325. Use only this form; other forms of submission are unacceptable.	
B. Submit request for Substitution for Cause immediately upon discovery of need for substitution, but not later than 14 days prior to time required for review and approval by Architect, in order to stay on approved project schedule.	
C. Submit request for Substitution for Convenience immediately upon discovery of its potential advantage to the project, but not later than 14 days prior to time required for review and approval by Architect, in order to stay on approved project schedule.	
1. In addition to meeting general documentation requirements, document how the requested substitution benefits the Owner through cost savings, time savings, greater energy conservation, or in other specific ways.	
2. Document means of coordinating of substitution item with other portions of the work, including work by affected subcontractors.	
3. Bear the costs engendered by proposed substitution of:	
a. Owner's compensation to the Architect for any required redesign, time spent processing and evaluating the request.	
b. Other construction by Owner.	
c. Other unanticipated project considerations.	
D. Substitutions will not be considered under one or more of the following circumstances:	
1. When they are indicated or implied on shop drawing or product data submittals, without having received prior approval.	
2. Without a separate written request.	
3. When acceptance will require revisions to Contract Documents.	
3.04 RESOLUTION	
A. Architect may request additional information and documentation prior to rendering a decision. Provide this data in an expeditious manner.	
B. Architect will notify Contractor in writing of decision to accept or reject request.	
1. Architect's decision following review of proposed substitution will be noted on the submitted form.	
3.05 ACCEPTANCE	
A. Accepted substitutions change the work of the Project. They will be documented and incorporated into work of the project by Change Order, Construction Change Directive, Architectural Supplementary Instructions, or similar instruments provided for in the Conditions of the Contract.	
3.06 CLOSEOUT ACTIVITIES	
A. See Section 017800 - Closeout Submittals, for closeout submittals.	
B. Include completed Substitution Request Forms as part of the Project record.	
END OF SECTION	
SECTION 013000 ADMINISTRATIVE REQUIREMENTS	
PART 1 GENERAL	
1.01 SECTION INCLUDES	

A. Electronic document submittal service.	
B. Preconstruction meeting.	
C. Progress meetings.	
D. Progress photographs.	
E. Coordination drawings.	
F. Submittals for review, information, and project closeout.	
G. Number of copies of submittals.	
H. Submittal procedures.	
PART 2 PRODUCTS - NOT USED	
PART 3 EXECUTION	
3.01 ELECTRONIC DOCUMENT SUBMITTAL SERVICE	
A. All documents transmitted for purposes of administration of the contract are to be in electronic (PDF) format.	
1. This procedure applies to requests for information (RFIs), shop drawings, information submittals, field reports, meeting minutes, and any other document any participant wishes to make part of the project record.	
2. It is Contractor's responsibility to submit documents in allowable format.	
3. Paper document transmittals will not be reviewed.	
4. All other specified submittal and document transmission procedures apply, except that electronic document requirements do not apply to samples or color selection charts.	
3.02 PRECONSTRUCTION MEETING	
A. Schedule meeting after Notice of Award.	
B. Attendance Required:	
1. Owner.	
2. Architect.	
3. Contractor.	
C. Agenda:	
1. Submission of list of subcontractors, list of products, schedule of values, and progress schedule.	
2. Designation of personnel representing the parties to Contract.	
3. Scheduling.	
D. Record minutes and distribute copies within two days after meeting to participants, with two copies to Architect, Owner, participants, and those affected by decisions made.	
3.03 PROGRESS MEETINGS	
A. Schedule and administer meetings throughout progress of the Work at maximum Bi-weekly intervals.	
B. Make arrangements for meetings, prepare agenda with copies for participants, preside at meetings.	
C. Attendance Required:	
1. Contractor.	
2. Owner.	
3. Architect.	
4. Contractor's superintendent.	
D. Agenda:	
1. Review minutes of previous meetings.	
2. Review of work progress.	
3. Field observations, problems, and decisions.	
4. Identification of problems that impede, or will impede, planned progress.	
5. Review of submittals schedule and status of submittals.	
6. Maintenance of progress schedule.	
7. Corrective measures to regain projected schedules.	
8. Planned progress during succeeding work period.	
9. Maintenance of quality and work standards.	
10. Effect of proposed changes on progress schedule and coordination.	
11. Other business relating to work.	
E. Record minutes and distribute copies within two days after meeting to participants, with two copies to Architect, Owner, participants, and those affected by decisions made.	
3.04 PROGRESS PHOTOGRAPHS	
A. Take photographs as evidence of existing project conditions as follows:	
3.05 SUBMITTALS FOR REVIEW	
A. When the following are specified in individual sections, submit them for review:	
1. Product data.	
2. Shop drawings.	
3. Samples for selection.	
4. Samples for verification.	
B. Submit to Architect for review for the limited purpose of checking for compliance with information given and the design concept expressed in the contract documents.	
C. Samples will be reviewed for aesthetic, color, or finish selection.	
D. After review, provide copies and distribute in accordance with SUBMITTAL PROCEDURES article below and for record documents purposes described in Section 017800 - Closeout Submittals.	
3.06 SUBMITTALS FOR INFORMATION	
A. When the following are specified in individual sections, submit them for information:	
1. Design data.	
2. Certificates.	
3. Test reports.	
4. Inspection reports.	
5. Manufacturer's instructions.	
6. Manufacturer's field reports.	
7. Other types indicated.	
B. Submit for Architect's knowledge as contract administrator or for Owner.	
3.07 SUBMITTALS FOR PROJECT CLOSEOUT	
A. Submit Correction Punch List for Substantial Completion.	
B. Submit Final Correction Punch List for Substantial Completion.	
C. When the following are specified in individual sections, submit them at project closeout in compliance with requirements of Section 017800 - Closeout Submittals:	
1. Project record documents.	
2. Operation and maintenance data.	
3. Warranties.	
4. Bonds.	
5. Other types as indicated.	
D. Submit for Owner's benefit during and after project completion.	
3.08 NUMBER OF COPIES OF SUBMITTALS	
A. Electronic Documents: Submit one electronic copy in PDF format; an electronically-marked up file will be returned. Create PDFs at native size and right-side up; illegible files will be rejected.	
B. Samples: Submit the number specified in individual specification sections; one of which will be retained by Architect.	
1. After review, produce duplicates.	
2. Retained samples will not be returned to Contractor unless specifically so stated.	
3.09 SUBMITTAL PROCEDURES	
A. General Requirements:	
END OF SECTION	
SECTION 014000 QUALITY REQUIREMENTS	
PART 1 GENERAL	
1.01 SECTION INCLUDES	
A. Testing and inspection agencies and services.	
B. Control of installation.	
C. Mock-ups.	
D. Tolerances.	
E. Manufacturers' field services.	
F. Defect Assessment.	
1.02 TESTING AND INSPECTION AGENCIES AND SERVICES	
A. Contractor shall employ and pay for services of an independent testing agency to perform other specified testing.	
B. Employment of agency in no way relieves Contractor of obligation to perform Work in accordance with requirements of Contract Documents.	
C. Contractor Employed Agency:	
1. Testing agency: Comply with requirements of ASTM E329, ASTM E543, ASTM C1021, ASTM C1077, ASTM C1093, and ASTM D3740.	
2. Laboratory: Authorized to operate in the State in which the Project is located.	
PART 3 EXECUTION	
2.01 CONTROL OF INSTALLATION	
A. Monitor quality control over suppliers, manufacturers, products, services, site conditions, and workmanship, to produce work of specified quality.	
B. Comply with manufacturers' instructions, including each step in sequence.	

C. Should manufacturers' instructions conflict with Contract Documents, request clarification from Architect before proceeding.

D. Comply with specified standards as minimum quality for the work except where more stringent tolerances, codes, or specified requirements indicate higher standards or more precise workmanship.

E. Have work performed by persons qualified to produce required and specified quality.

F. Verify that field measurements are as indicated on shop drawings or as instructed by the manufacturer.

G. Secure products in place with positive anchorage devices designed and sized to withstand stresses, vibration, physical distortion, and disfigurement.

2.02 MOCK-UPS

A. Tests shall be performed under provisions identified in this section and identified in the respective product specification sections.

B. Assemble and erect specified items with specified attachment and anchorage devices, flashings, seals, and finishes.

C. Accepted mock-ups shall be a comparison standard for the remaining Work.

D. Where mock-up has been accepted by Architect and is specified in product specification sections to be removed, protect mock-up throughout construction, remove mock-up and clear area when directed to do so by Architect.

2.03 TOLERANCES

A. Monitor fabrication and installation tolerance control of products to produce acceptable Work. Do not permit tolerances to accumulate.

B. Comply with manufacturers' tolerances. Should manufacturers' tolerances conflict with Contract Documents, request clarification from Architect before proceeding.

C. Adjust products to appropriate dimensions; position before securing products in place.

2.04 TESTING AND INSPECTION

A. Testing Agency Duties:

1. Provide qualified personnel at site. Cooperate with Architect and Contractor in performance of services.
2. Perform specified sampling and testing of products in accordance with specified standards.
3. Ascertain compliance of materials and mixes with requirements of Contract Documents.
4. Promptly notify Architect and Contractor of observed irregularities or non-compliance of Work or products.
5. Perform additional tests and inspections required by Architect.
6. Submit reports of all tests/inspections specified.

B. Limits on Testing/Inspection Agency Authority:

1. Agency may not release, revoke, alter, or enlarge on requirements of Contract Documents.
2. Agency may not approve or accept any portion of the Work.
3. Agency may not assume any duties of Contractor.
4. Agency has no authority to stop the Work.

C. Contractor Responsibilities:

1. Deliver to agency at designated location, adequate samples of materials proposed to be used that require testing, along with proposed mix designs.
2. Cooperate with laboratory personnel, and provide access to the Work and to manufacturers' facilities.
3. Provide incidental labor and facilities:
 - a. To provide access to Work to be tested/inspected.
 - b. To obtain and handle samples at the site or at source of Products to be tested/inspected.
 - c. To facilitate tests/inspections.
 - d. To provide storage and curing of test samples.
4. Notify Architect and laboratory 24 hours prior to expected time for operations requiring testing/inspection services.
5. Employ services of an independent qualified testing laboratory and pay for additional samples, tests, and inspections required by Contractor beyond specified requirements.
6. Arrange with Owner's agency and pay for additional samples, tests, and inspections required by Contractor beyond specified requirements.

D. Re-testing required because of non-compliance with specified requirements shall be performed by the same agency on instructions by Architect.

E. Re-testing required because of non-compliance with specified requirements shall be paid for by Contractor.

2.05 MANUFACTURERS' FIELD SERVICES

A. When specified in individual specification sections, require material or product suppliers or manufacturers to provide qualified staff personnel to observe site conditions, conditions of surfaces and installation, quality of workmanship, start-up of equipment, test, adjust, and balance equipment as applicable, and to initiate instructions when necessary.

B. Report observations and site decisions or instructions given to applicators or installers that are supplemental or contrary to manufacturers' written instructions.

2.06 DEFECT ASSESSMENT

A. Replace Work or portions of the Work not complying with specified requirements.

END OF SECTION
SECTION 016000
PRODUCT REQUIREMENTS

PART 1 GENERAL

1.01 SECTION INCLUDES

A. General product requirements.

B. Sustainable design-related product requirements.

C. Re-use of existing products.

D. Transportation, handling, storage and protection.

E. Product option requirements.

F. Substitution limitations.

G. Maintenance materials, including extra materials, spare parts, tools, and software.

1.02 RELATED REQUIREMENTS

A. Section 012500 - Substitution Procedures: Substitutions made during procurement and/or construction phases.

B. Section 013329.02 - Sustainable Design Reporting - LEED v4: Reporting requirements.

C. Section 017419 - Construction Waste Management and Disposal: Waste disposal requirements potentially affecting product selection, packaging and substitutions.

1.03 SUBMITTALS

A. Product Data Submittals: Submit manufacturer's standard published data. Mark each copy to identify applicable products, models, options, and other data. Supplement manufacturers' standard data to provide information specific to this Project.

B. Shop Drawing Submittals: Prepared specifically for this Project; indicate utility and electrical characteristics, utility connection requirements, and location of utility outlets for service for functional equipment and appliances.

C. Sample Submittals: Illustrate functional and aesthetic characteristics of the product, with integral parts and attachment devices. Coordinate sample submittals for interfacing work.

1. For selection from standard finishes, submit samples of the full range of the manufacturer's standard colors, textures, and patterns.

D. Sustainable Design Submittals: Items necessary to document use of sustainable construction materials, products, and practices.

1. See Section 013329.02 for Contractor's reporting necessary for achievement of targeted LEED v4 certification level.

1.04 QUALITY ASSURANCE

A. Chain-of-Custody (COC): A procedure that tracks a product from the point of harvest or extraction to its end use, including successive stages of processing, transformation, manufacturing, and distribution.

B. Chain-of-Custody Certificates: Certificates signed by manufacturers and fabricators certifying that wood used to make products was obtained from forests certified by an FSC-accredited certification body to comply with FSC STD-01-001.

C. Composite Wood and Agrifiber: Products made of wood particles and/or plant material pressed and bonded with adhesive or resin such as particleboard, medium density fiberboard (MDF), plywood, wheatboard, strawboard, panel substrates, and door cores.

D. Corporate Sustainability Report: A third-party verified report that outlines the environmental impacts of extraction operations and activities associated with the manufacturer's product and the product's supply chain.

E. Cradle-to-Cradle Certified: End use product certified Cradle-to-Cradle v2 Basic or Cradle-to-Cradle v3 Bronze, minimum, as evidenced by C2C (DIR).

F. Environmental Product Declaration (EPD): Publicly available, critically reviewed life cycle analysis having at least a cradle-to-gate scope.

1. Good: Product-specific; compliant with ISO 14044.
2. Better: Industry-wide, generic; compliant with ISO 21930, or with ISO 14044, ISO 14040, ISO 14025, and EN 15804; Type III third-party certification with external verification, in which the manufacturer is recognized as the program operator.
3. Best: Commercial-product-specific; compliant with ISO 21930, or with ISO 14044, ISO 14040, ISO 14025, and EN 15804; Type III third-party certification with external verification, in which the manufacturer is recognized as the program operator.
4. Where demonstration of impact reduction below industry average is required, submit both industry-wide and commercial-product-specific declarations; or submit at least 5 declarations for products of the same type by other manufacturers in the same industry.

G. GreenScreen Chemical Hazard Analysis: Ingredients of 100 parts-per-million or greater evaluated using GreenScreen (METH).

1. Good: GreenScreen (LIST) evaluation to identify Benchmark 1 hazards; a Health Product Declaration includes this information.
2. Better: GreenScreen Full Assessment.
3. Best: GreenScreen Full Assessment by GreenScreen Licensed Profiler.
4. Acceptable Evidence: GreenScreen report.

H. Health Product Declarations (HPD): Complete, published declaration with full disclosure of known hazards, prepared using one of the HPDC (HPD-OLT) online tools.

I. Leadership Extraction Practices: Products that meet at least one of the responsible extraction criteria, which include: extended producer responsibility; bio-based materials; FSC wood products; materials reuse; recycled content; and other programs approved by sustainability certification system used for the project.

J. Manufacturer's Inventory of Product Content: Publicly available inventory of every ingredient identified by name and Chemical Abstract Service Registration Number (CAS RN).

1. For ingredients considered a trade secret or intellectual property, the name and CAS RN may be omitted, provided the ingredient's role, amount, and GreenScreen Benchmark are given.

K. Rapidly Renewable Materials: Made from agricultural products that are typically harvested within a 10-year or shorter cycle.

L. Regional Materials: Materials that are extracted, harvested, recovered, and manufactured within a radius of 100 miles (160.9 Km) from the Project site.

M. Reused Products: Materials and equipment previously used in this or other construction, salvaged and refurbished as specified.

- B. Metal Panels panels with factory-applied finish.
1. Steel Panels:
- a. Zinc-coated steel complying with ASTM A653/A653M; minimum G90 (Z275) galvanizing.
- b. Steel Thickness: Minimum 24 gauge (0.024 inch) (0.61 mm).
2. Profile: Standing seam, with minimum 1 3/4" inch (___ mm) seam height; concealed fastener system for field seaming with special tool.
3. Texture: Smooth.
4. Width: Maximum panel coverage of 18 inches (457 mm).
- 2.03 ATTACHMENT SYSTEM**
- A. Concealed System: Provide manufacturer's standard galvanized steel concealed anchor clips designed for specific roofing system and engineered to meet performance requirements, including anticipated thermal movement.
- 2.04 SECONDARY FRAMING**
- A. Secondary Framing for Roof Retrofit: Light gauge, asymmetrical section, steel zee profile framing precut with notches that match size, shape and spacing of existing metal roof seams.
- B. Framing Material: ASTM A 1011/A 1011M, Designation SS steel sheet.
- 2.05 FINISHES**
- A. Fluoropolymer Coil Coating System: Polyvinylidene fluoride (PVDF) multi-coat superior performing organic coatings system complying with AAMA 2605, including at least 70 percent PVDF resin, and at least 80 percent of coil coated aluminum surfaces having minimum total dry film thickness (DFT) of 0.9 mil, 0.0009 inch (0.023 mm); color and gloss as selected by Architect from manufacturer's standard line.
- 2.06 ACCESSORIES**
- A. Miscellaneous Sheet Metal Items: Provide flashings, gutters, downspouts, trim, moldings, closure strips, and caps of the same material, thickness, and finish as used for the roofing panels. Items completely concealed after installation may optionally be made of stainless steel.
- B. Rib and Ridge Closures: Provide prefabricated, close-fitting components of steel with corrosion resistant finish or combination steel and closed-cell foam.
- C. Sealants:
1. Exposed Sealant: Elastomeric; silicone, polyurethane, or silyl-terminated polyether/polyurethane.
2. Concealed Sealant: Non-curing butyl sealant or tape sealant.
- D. Thermal Insulation: Provide rigid type, faced with white, flexible, non-dusting vapor retarder tested for maximum flame spread index of 50, per ASTM E84; for installation using spacer blocks.
- PART 3 EXECUTION**
- 3.01 EXAMINATION**
- A. Do not begin installation of preformed metal roof panels until substrates have been properly prepared.
- B. If substrate preparation is the responsibility of another installer, notify Architect of unsatisfactory preparation before proceeding.
- 3.02 PREPARATION**
- A. Coordinate roofing work with provisions for roof drainage, flashing, trim, penetrations, and other adjoining work to assure that the completed roof will be free of leaks.
- B. Separate dissimilar metals by applying a bituminous coating, self-adhering rubberized asphalt sheet, or other permanent method approved by roof panel manufacturer.
- C. Where metal will be in contact with wood or other absorbent material subject to wetting, seal joints with sealing compound and apply one coat of heavy-bodied bituminous paint.
- 3.03 INSTALLATION**
- A. Overall: Install roofing system in accordance with approved shop drawings and panel manufacturer's instructions and recommendations, as applicable to specific project conditions. Anchor all components of roofing system securely in place while allowing for thermal and structural movement.
1. Install roofing system with concealed clips and fasteners, except as otherwise recommended by manufacturer for specific circumstances.
2. Minimize field cutting of panels. Where field cutting is absolutely required, use methods that will not distort panel profiles. Use of torches for field cutting is absolutely prohibited.
- B. Accessories: Install all components required for a complete roofing assembly, including flashings, gutters, downspouts, trim, moldings, closure strips, caps, equipment curbs, rib closures, ridge closures, and similar roof accessory items.
- C. Roof Panels: Install panels in strict accordance with manufacturer's instructions, minimizing transverse joints except at junction with penetrations.
1. Form weathertight standing seams incorporating concealed clips, using an automatic mechanical seaming device approved by the panel manufacturer.
2. Incorporate concealed clips at panel joints, and apply snap-on battens to provide weathertight joints.
3. Provide sealant tape or other approved joint sealer at lapped panel joints.
4. Install sealant or sealant tape, as recommended by panel manufacturer, at end laps and side joints.
- D. Insulation: Install insulation between roof covering and supporting members to present a neat appearance. Fold, staple, and tape seams unless otherwise approved by Architect.
- 3.04 CLEANING**
- A. Clean exposed sheet metal work at completion of installation. Remove grease and oil films, excess joint sealer, handling marks, and debris from installation, leaving the work clean and unmarked, free from dents, creases, waves, scratch marks, or other damage to the finish.
- 3.05 PROTECTION**
- A. Do not permit storage of materials or roof traffic on installed roof panels. Provide temporary walkways or planks as necessary to avoid damage to completed work. Protect roofing until completion of project.
- B. Touch-up, repair, or replace damaged roof panels or accessories before Date of Substantial Completion.

END OF SECTION
SECTION 077123
MANUFACTURED GUTTERS AND DOWNSPOUTS

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Pre-finished aluminum gutters and downspouts.

1.02 ADMINISTRATIVE REQUIREMENTS

- A. Comply with SMACNA (ASMM) for sizing components for rainfall intensity determined by a storm occurrence of 1 in 10 years.
- B. Comply with applicable code for size and method of rain water discharge.

1.03 SUBMITTALS

- A. See Section 013000 - Administrative Requirements for submittal procedures.
- B. Product Data: Provide data on prefabricated components.
- C. Shop Drawings: Indicate locations, configurations, jointing methods, fastening methods, locations, and installation details.

1.04 DELIVERY, STORAGE, AND HANDLING

- A. Stack material to prevent twisting, bending, or abrasion, and to provide ventilation. Slope to drain.
- B. Prevent contact with materials that could cause discoloration, staining, or damage.

PART 2 PRODUCTS

2.01 MANUFACTURERS

- A. Gutters and Downspouts:
1. Streamline: www.streamlineroofing.com.

2.02 MATERIALS

- A. Pre-Finished Galvanized Steel Sheet: ASTM A653/A653M, with G90/Z275 zinc coating; minimum 0.02 inch (0.6 mm) thick base metal.
1. Finish: Shop pre-coated with PVDF (polyvinylidene fluoride) coating.
2. Color: As selected by Architect from manufacturer's standard colors.

2.03 COMPONENTS

- A. Gutters: Profile as indicated.
- B. Downspouts: Profile as indicated.
- C. Anchors and Supports: Profiled to suit gutters and downspouts.
1. Anchoring Devices: In accordance with CDA requirements.
2. Gutter Supports: Brackets.
3. Downspout Supports: Brackets.
- D. Fasteners: Same material and finish as gutters and downspouts , with soft neoprene washers.

2.04 ACCESSORIES

- A. Splash Pads: Precast concrete type, profiles size(s) as indicated; minimum 3,000 psi (21 MPa) compressive strength at 28 days, with minimum 5 percent air entrainment.

PART 3 EXECUTION

3.01 EXAMINATION

- A. Verify that surfaces are ready to receive work.

3.02 INSTALLATION

- A. Install gutters, downspouts, and accessories in accordance with manufacturer's instructions.
- B. Slope gutters min. 1/4" per 10' (or as required by code).

END OF SECTION
SECTION 079200
JOINT SEALANTS

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Nonsag gunnable joint sealants.
- B. Joint backings and accessories.

1.02 SUBMITTALS

- A. Product Data for Sealants: Submit manufacturer's technical data sheets for each product to be used, that includes the following.

1. Physical characteristics, including movement capability, VOC content, hardness, cure time, and color availability.
2. List of backing materials approved for use with the specific product.
3. Substrates that product is known to satisfactorily adhere to and with which it is compatible.
4. Substrates the product should not be used on.
- B. Product Data for Accessory Products: Submit manufacturer's technical data sheet for each product to be used, including physical characteristics, installation instructions, and recommended tools.
- C. Color Cards for Selection: Where sealant color is not specified, submit manufacturer's color cards showing standard colors available for selection.
- D. Sustainable Design Documentation: For sealants and primers, submit VOC content and emissions documentation; see Section 016116.

1.03 QUALITY ASSURANCE

- A. Maintain one copy of each referenced document covering installation requirements on site.
- B. Manufacturer Qualifications: Company specializing in manufacturing the products specified in this section with minimum three years documented experience.
- C. Installer Qualifications: Company specializing in performing the work of this section and with at least three years of documented experience.
- D. Field Quality Control Plan:
1. Inspection and testing to be performed by the manufacturer's representative.
2. Visual inspection of entire length of sealant joints.
3. Non-destructive field adhesion testing of sealant joints.
- a. For each different sealant and substrate combination, allow for one test every 12 inches (305 mm) in the first 10 linear feet (3 linear m) of joint and one test every 24 inches (610 mm) thereafter.
- b. If any failures occur in the first 10 linear feet (3 linear m), continue testing at 12 inches (305 mm) intervals at no extra cost to Owner.
- E. Field Adhesion Tests of Joints: Test for adhesion using most appropriate method in accordance with ASTM C1521, or other applicable method as recommended by manufacturer.

1.04 WARRANTY

- A. Correct defective work within a five year period after Date of Substantial Completion.
- B. Warranty: Include coverage for installed sealants and accessories that fail to achieve watertight seal , exhibit loss of adhesion or cohesion, or do not cure.

PART 2 PRODUCTS

2.01 MANUFACTURERS

- A. Non-Sag Sealants: Permits application in joints on vertical surfaces without sagging or slumping.
1. Dow Chemical Company: consumer.dow.com/en-us/industry/ind-building-construction.html/#sle.
2. Pacora Corporation: www.pacora.com/#sle.
3. Sika Corporation: www.usa-sika.com/#sle.
4. Tremco Commercial Sealants & Waterproofing: www.tremcosealants.com/#sle.

2.02 JOINT SEALANT APPLICATIONS

- A. Scope:
1. Exterior Joints: Seal open joints, whether or not the joint is indicated on drawings, unless specifically indicated not to be sealed. Exterior joints to be sealed include, but are not limited to, the following items.
- a. Joints between different exposed materials.
2. Do not seal the following types of joints.
- a. Joints indicated to be treated with manufactured expansion joint cover or some other type of sealing device.
- b. Joints where sealant is specified to be provided by manufacturer of product to be sealed.
- c. Joints where installation of sealant is specified in another section.
- B. Exterior Joints: Use nonsag non-staining silicone sealant, unless otherwise indicated.

2.03 JOINT SEALANTS - GENERAL

- A. Sealants and Primers: Provide products having lower volatile organic compound (VOC) content than indicated in SCAQMD 1168.
- B. Colors: As indicated on drawings.

2.04 NONSAG JOINT SEALANTS

- A. Non-Staining Silicone Sealant: ASTM C920, Grade NS, Uses M and A; not expected to withstand continuous water immersion or traffic.
1. Movement Capability: +100/-50%, minimum.
2. Dirt Pick-Up: Reduced dirt pick-up compared to other silicone sealants.
3. Color: To be selected by Architect from manufacturer's standard range.
4. Service Temperature Range: Minus 20 to 180 degrees F (Minus 29 to 82 degrees C).

2.05 ACCESSORIES

- A. Backer Rod: Cylindrical cellular foam rod with surface that sealant will not adhere to, compatible with specific sealant used, and recommended by backing and sealant manufacturers for specific application.
1. Open Cell: 40 to 50 percent larger in diameter than joint width.
- B. Backing Tape: Self-adhesive polyethylene tape with surface that sealant will not adhere to and recommended by tape and sealant manufacturers for specific application.
- C. Masking Tape: Self-adhesive, nonabsorbent, non-staining, removable without adhesive residue, and compatible with surfaces adjacent to joints and sealants.
- D. Joint Cleaner: Non-corrosive and non-staining type, type recommended by sealant manufacturer; compatible with joint forming materials.
- E. Primers: Type recommended by sealant manufacturer to suit application; non-staining.

PART 3 EXECUTION

3.01 EXAMINATION

- A. Verify that joints are ready to receive work.
- B. Verify that backing materials are compatible with sealants.
- C. Verify that backer rods are of the correct size.

3.02 PREPARATION

- A. Remove loose materials and foreign matter that could impair adhesion of sealant.
- B. Clean joints, and prime as necessary, in accordance with manufacturer's instructions.
- C. Perform preparation in accordance with manufacturer's instructions and ASTM C1193.
- D. Mask elements and surfaces adjacent to joints from damage and disfigurement due to sealant work; be aware that sealant drips and smears may not be completely removable.
- 3.03 INSTALLATION**
- A. Perform work in accordance with sealant manufacturer's requirements for preparation of surfaces and material installation instructions.
- B. Perform installation in accordance with ASTM C1193.
- C. Install bond breaker backing tape where backer rod cannot be used.
- D. Install sealant free of air pockets, foreign embedded matter, ridges, and sags, and without getting sealant on adjacent surfaces.
- E. Do not install sealant when ambient temperature is outside manufacturer's recommended temperature range, or will be outside that range during the entire curing period, unless manufacturer's approval is obtained and instructions are followed.
- F. Nonsag Sealants: Tool surface concave, unless otherwise indicated; remove masking tape immediately after tooling sealant surface.
- 3.04 FIELD QUALITY CONTROL**
- A. Perform field quality control inspection/testing as specified in PART 1 under QUALITY ASSURANCE article.
- B. Non-Destructive Adhesion Testing: If there are any failures in first 100 linear feet (30 linear m), notify Architect immediately.
- C. Remove and replace failed portions of sealants using same materials and procedures as indicated for original installation.

3.05 POST-OCCUPANCY

- A. Post-Occupancy Inspection: Perform visual inspection of entire length of project sealant joints at a time that joints have opened to their greatest width; i.e. at low temperature in thermal cycle. Report failures immediately and repair.

END OF SECTION

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Consultant:		LCS Athletics Maintenance Building		No. 3 Re-Roofing		24510.1		Project #:
Seal:		100% Construction Documents						Phase:

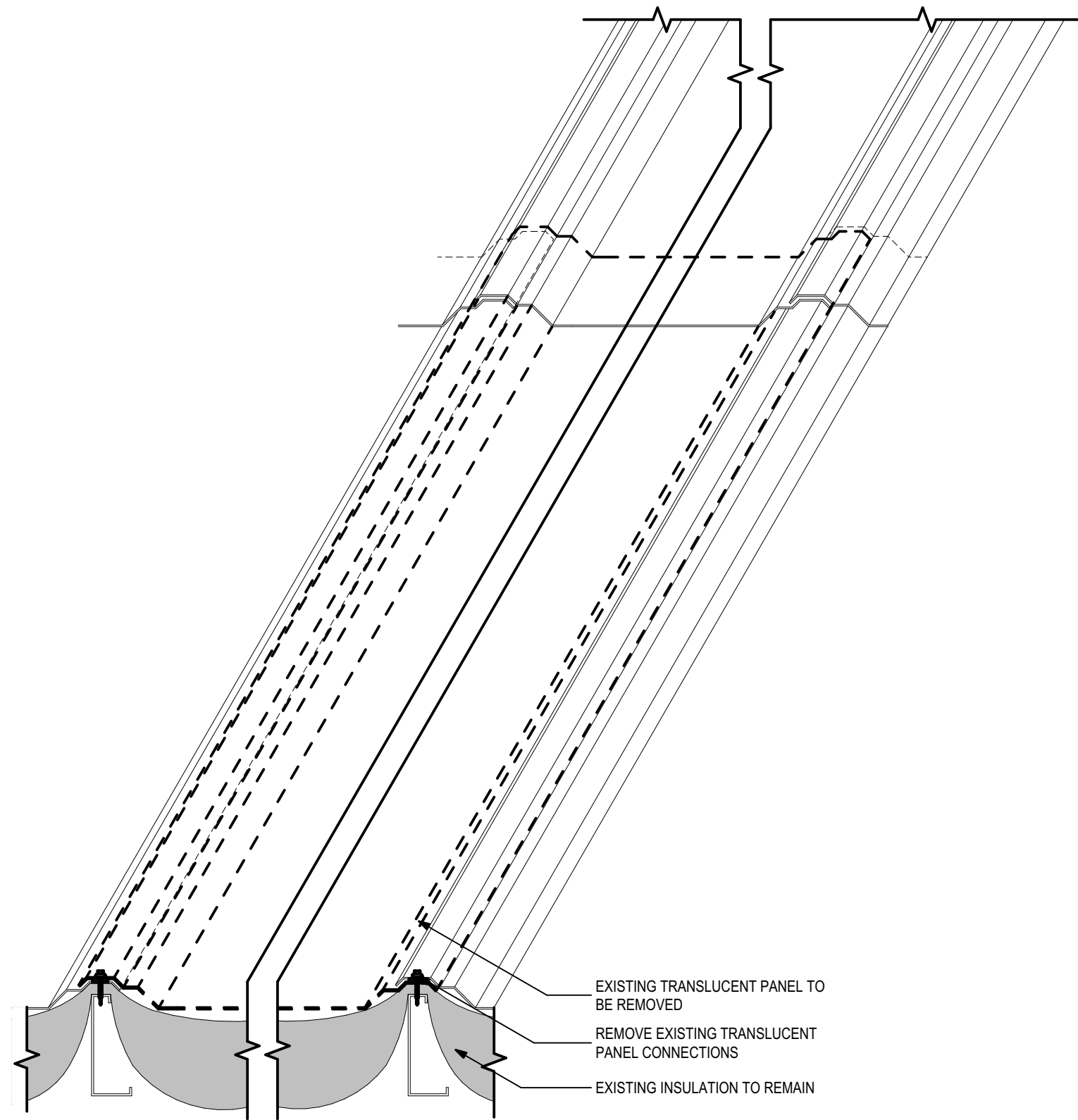


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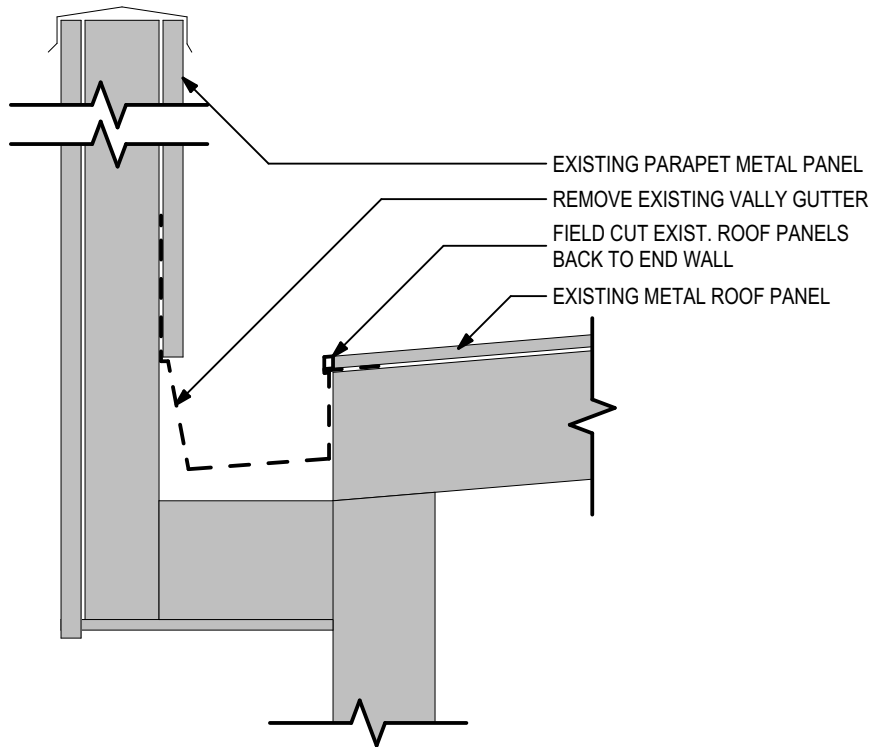
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Specifications

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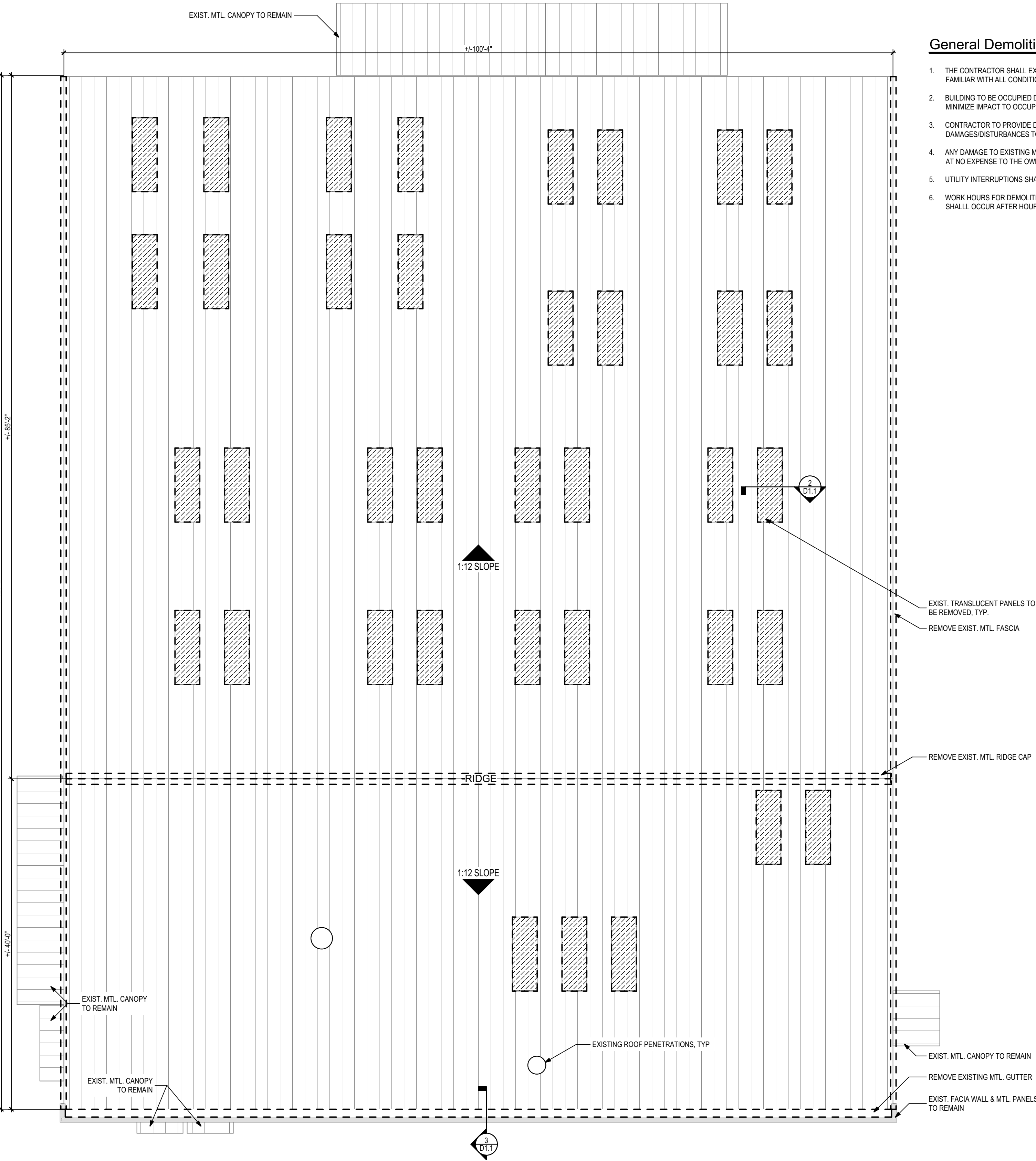
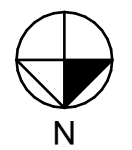
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2 Skylight Demolition Detail
3/4" = 1'-0"



3 Vally Gutter Demo Section
1" = 1'-0"



1 Roof Demolition Plan
1/8" = 1'-0"

Demolition Legend

	EXISTING METAL ROOF TO REMAIN
	EXISTING CONSTRUCTING TO REMAIN
	SKYLIGHT TO BE REMOVED
	CONSTRUCTION TO BE REMOVED

General Demolition Notes

- THE CONTRACTOR SHALL EXAMINE THE SITE AND EXISTING CONDITIONS AND BECOME FAMILIAR WITH ALL CONDITIONS WHICH MAY AFFECT THE WORK, PRIOR TO STARTING.
- BUILDING TO BE OCCUPIED DURING CONSTRUCTION. CONTRACTOR TO SCHEDULE WORK TO MINIMIZE IMPACT TO OCCUPANTS.
- CONTRACTOR TO PROVIDE DUST BARRIERS AND PROTECTIVE MATERIAL TO MINIMIZE DAMAGES/DISTURBANCES TO EXISTING ADJACENT MATERIALS.
- ANY DAMAGE TO EXISTING MATERIALS NOT SCHEDULED FOR REMOVAL SHALL BE REPAIRED AT NO EXPENSE TO THE OWNER, TYP.
- UTILITY INTERRUPTIONS SHALL BE SCHEDULED WITH USER 72 HOURS IN ADVANCE.
- WORK HOURS FOR DEMOLITION SHALL BE SCHEDULED WITH USER 72 HR IN ADVANCED AND SHALL OCCUR AFTER HOURS IF REQUESTED BY USER.

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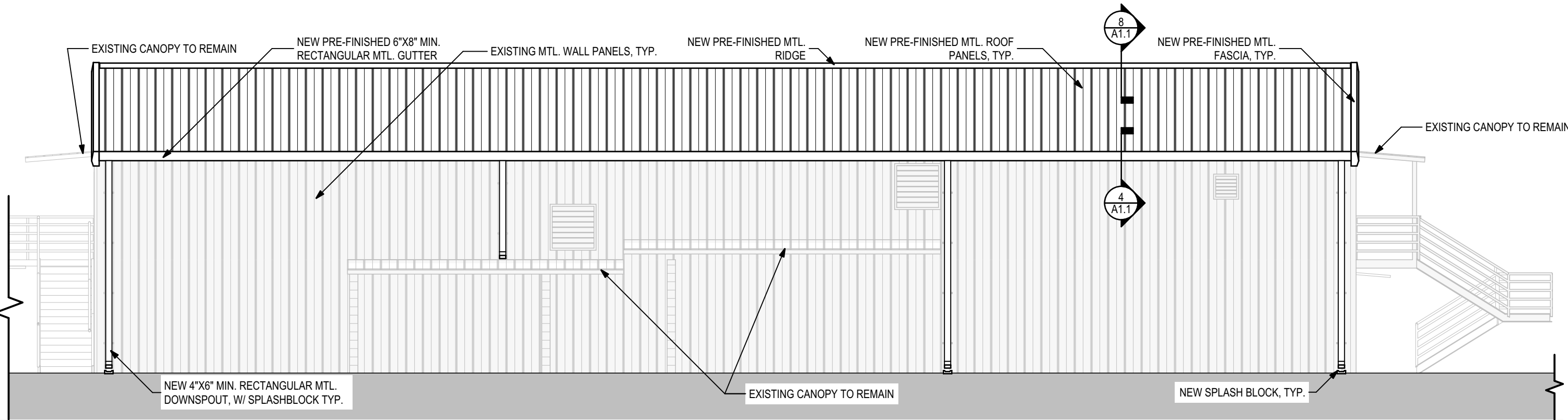


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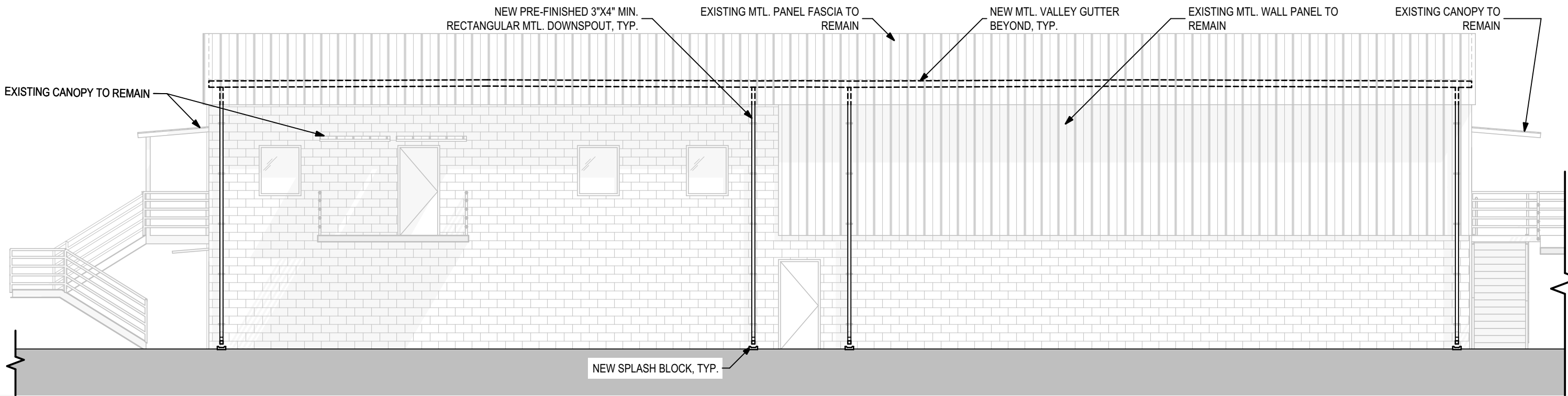
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Demolition Roof Plan

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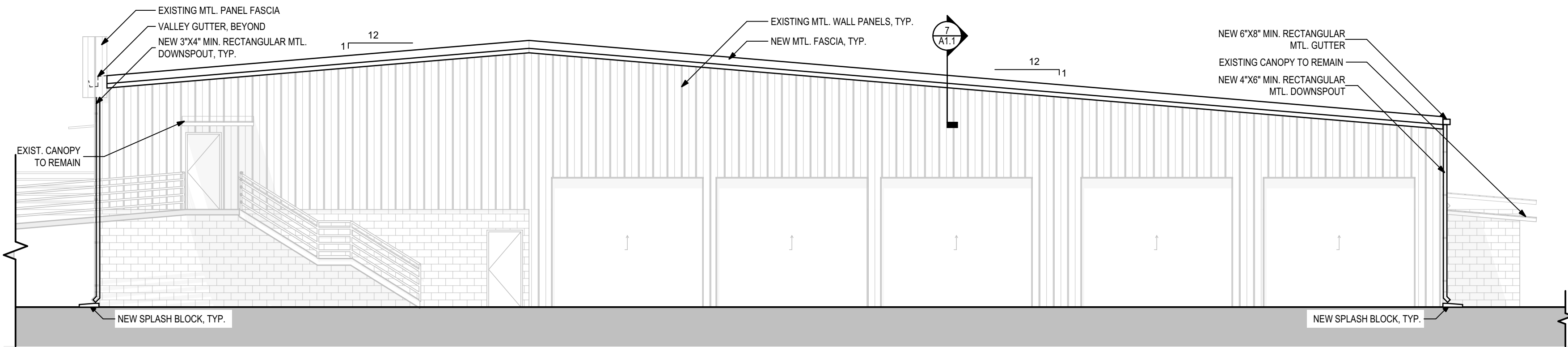
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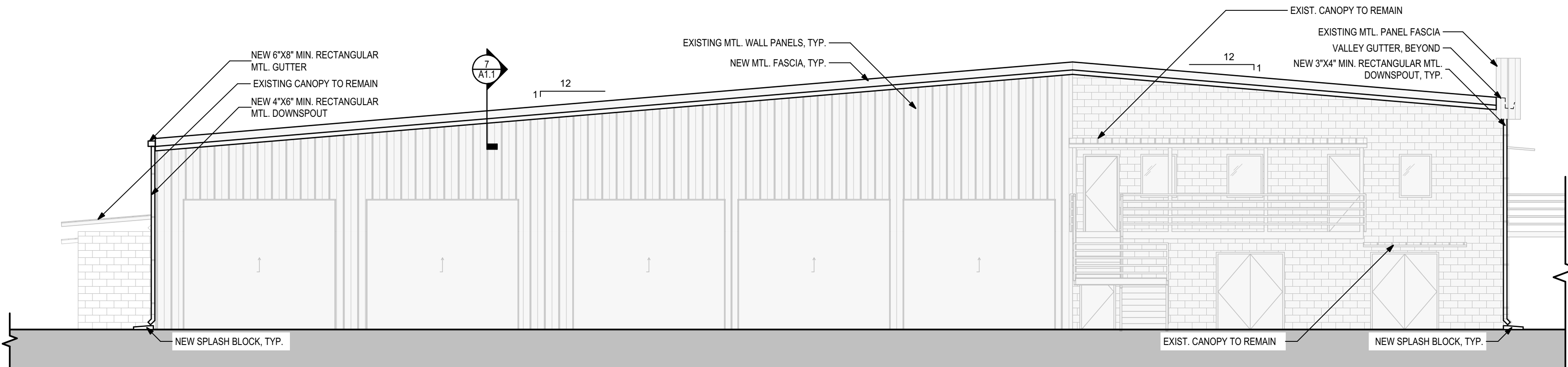
1 South Elevation
1/8" = 1'-0"



2 North Elevation
1/8" = 1'-0"




3 West Elevation
1/8" = 1'-0"




4 East Elevation
1/8" = 1'-0"

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Consultant:			Project #:	24510.1	
Seal:			Phase:	100% Construction Documents	



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Description:
Exterior Elevations

Sheet No.:
A2.1

Exhibit C
100% CD's (Struct)

1. GENERAL NOTES

- 1.1. THE GOVERNING CODE FOR THIS PROJECT IS THE FLORIDA BUILDING CODE 8th EDITION (2023). THIS CODE PRESCRIBES WHICH EDITION OF EACH REFERENCE STANDARD APPLIES TO THIS PROJECT. UNLESS OTHERWISE NOTED, ALL WORK AND MATERIALS SHALL CONFORM WITH THE GOVERNING BUILDING CODE AND ALL OTHER APPLICABLE FEDERAL, STATE AND LOCAL CODES, STANDARDS, REGULATIONS AND LAWS.
- 1.2. THE CONTRACTOR SHALL COORDINATE ALL CONTRACT DOCUMENTS WITH FIELD CONDITIONS, DIMENSIONS, AND PROJECT SHOP DRAWINGS PRIOR TO CONSTRUCTION. DO NOT SCALE DRAWINGS. USE ONLY PRINTED DIMENSIONS. REPORT ANY DISCREPANCIES OR FIELD CONDITIONS ENCOUNTERED IN CONFLICT WITH THE DRAWINGS IN WRITING TO THE ARCHITECT AND/OR ENGINEER PRIOR TO PROCEEDING WITH WORK. DO NOT CHANGE SIZE OR LOCATION OF STRUCTURAL MEMBERS WITHOUT WRITTEN INSTRUCTIONS FROM THE ARCHITECT OR ENGINEER OF RECORD.
- 1.3. THE STRUCTURE SHOWN ON THESE DRAWINGS IS SELF-SUPPORTING ONLY IN ITS COMPLETED FORM. THE DESIGN, ADEQUACY, SAFETY AND STABILITY OR ERECTION BRACING, FORMWORK, SHORING, AND TEMPORARY SUPPORTS ARE THE SOLE RESPONSIBILITY OF THE CONTRACTOR.
- 1.4. DETAILS LABELED AS "TYPICAL" APPLY TO ALL SITUATIONS THAT ARE THE SAME OR SIMILAR TO THOSE SPECIFICALLY REFERENCED, WHETHER OR NOT THEY ARE KEYED IN AT EACH LOCATION.
- 1.5. THE CONTRACTOR SHALL PROTECT ADJACENT PROPERTY, HIS OWN WORK, AND THE GENERAL PUBLIC FROM HARM. THE CONTRACTOR IS SOLELY RESPONSIBLE FOR CONSTRUCTION MEANS AND METHODS, AND JOBSITE SAFETY INCLUDING ALL OSHA REQUIREMENTS. THE STRUCTURAL ENGINEER OF RECORD HAS NO AUTHORITY TO EXERCISE ANY CONTROL OVER ANY CONSTRUCTION PERSONNEL RELATED TO THEIR WORK OR ANY HEALTH OR SAFETY PRECAUTIONS.

2. SHOP DRAWING SUBMITTAL & REVIEW

- 2.1. SHOP DRAWINGS ARE REQUIRED FOR THE FOLLOWING ITEMS, AT A MINIMUM:
- LIGHT GAUGE METAL FRAMING
- 2.2. ALL SUBMISSIONS OF SHOP DRAWINGS FOR REVIEW SHALL BE MADE ELECTRONICALLY.
- 2.3. ALLOW TEN (10) WORKING DAYS FOR REVIEW OF EACH SHOP DRAWING COMMENCING THE NEXT WORKING DAY AFTER RECEIPT. CONTRACTOR SHALL PLAN SCHEDULE ACCORDINGLY TO ACCOMMODATE THIS REVIEW TIME.
- 2.4. SHOP DRAWINGS REVIEW IS FOR GENERAL CONFORMANCE WITH THE DESIGN CONCEPT. CORRECTIONS OR COMMENTS MADE ON THIS REVIEW DO NOT RELIEVE THE CONTRACTOR OF RESPONSIBILITY FOR ERRORS AND OMISSIONS, NOR FROM COMPLIANCE WITH THE PLANS AND SPECIFICATIONS. CORRECTIONS OR COMMENTS DO NOT AUTHORIZE AN INCREASE IN THE CONSTRUCTION BUDGET.
- 2.5. REVIEW OF SHOP DRAWINGS DOES NOT CONSTITUTE ACCEPTANCE OF DEVIATIONS FROM CONTRACT DOCUMENTS OR PREVIOUS SHOP DRAWING REVIEW COMMENTS UNLESS SPECIFICALLY NOTED THEREIN BY THE ENGINEER OF RECORD.
- 2.6. CONTRACTOR RESPONSIBILITIES PRIOR TO SUBMITTING A SHOP DRAWING OR ANY RELATED MATERIAL TO THE ENGINEER:
- 2.6.1. REVIEW EACH SUCH SUBMISSION FOR CONFORMANCE WITH THE MEANS, METHODS, TECHNIQUES, SEQUENCES AND OPERATIONS OF CONSTRUCTION, AND SAFETY PRECAUTIONS AND PROGRAMS INCIDENTAL THERETO WHICH ARE SOLELY THE RESPONSIBILITY OF THE CONTRACTOR.
- 2.6.2. REVIEW AND APPROVE EACH SET PRIOR TO SUBMISSION WHICH SHALL INCLUDE VERIFICATION OF ALL DIMENSIONS AND GENERAL CONFORMANCE WITH THE CONSTRUCTION DOCUMENTS.
- 2.7. THE CONTRACTOR IS FULLY RESPONSIBLE FOR ANY AND ALL CHANGES OR DELAYS CAUSED BY SUBMITTING INCOMPLETE SHOP DRAWINGS AND SHALL NOT BEGIN CONSTRUCTION OR FABRICATION WITHOUT RECEIPT OF REVIEWED SHOP DRAWINGS.

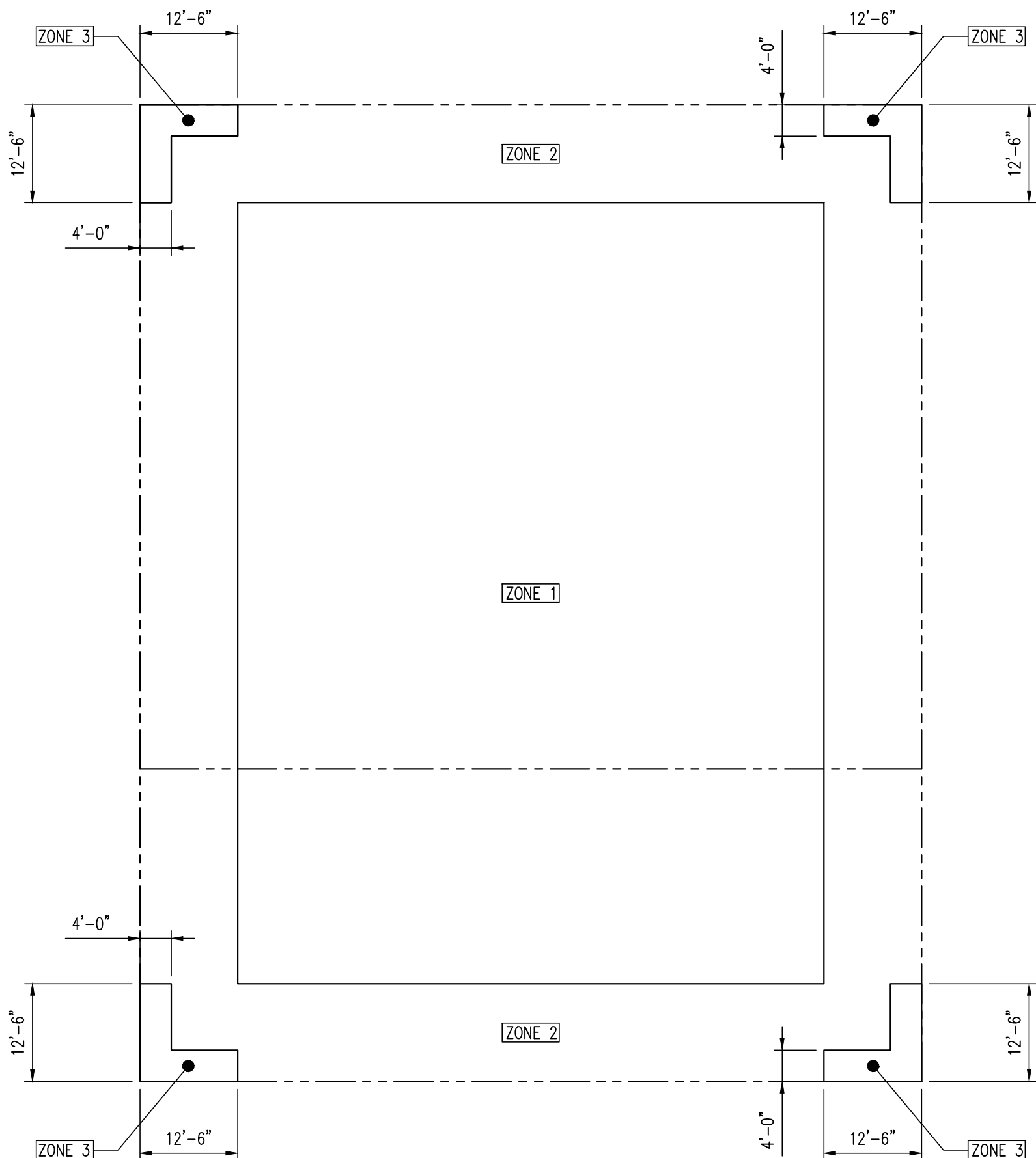
3. DESIGN LOADS

ROOF	LIVE LOAD 20 PSF
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4. WIND LOAD DESIGN CRITERIA (PER ASCE 7-22)

WIND SPEED (ULT/ASD)	= 120 MPH / 93 MPH
RISK CATEGORY	= II
WIND EXPOSURE CATEGORY	= B
ENCLOSURE CLASSIFICATION	= ENCLOSED

SEE CLADDING DIAGRAM (THIS SHEET FOR COMPONENTS AND CLADDING LOADING)



UPLIFT DIAGRAM
SCALE: 1/8"=1'-0"



5. STRUCTURAL STEEL

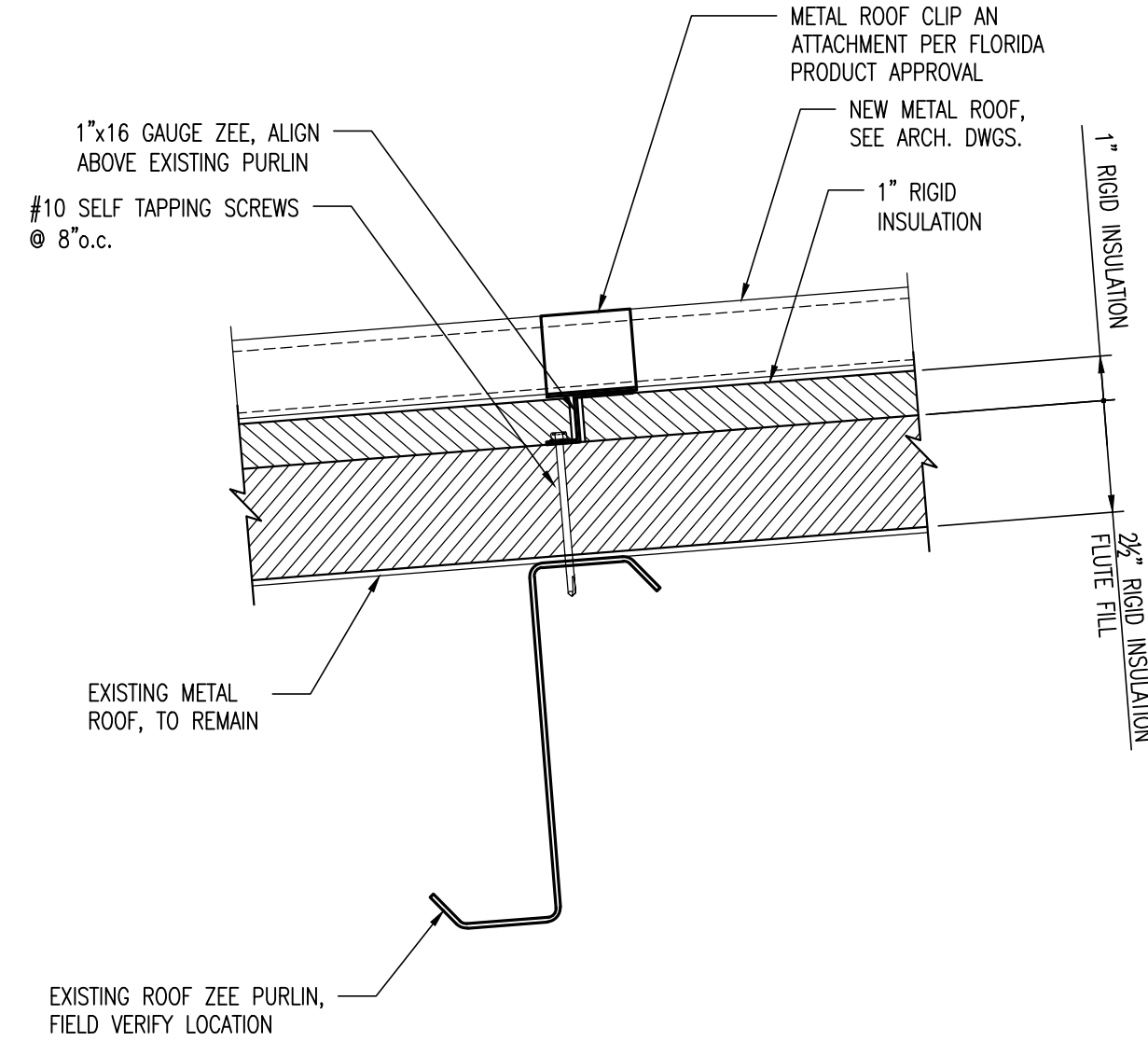
- 5.1. FABRICATE AND ERECT STRUCTURAL STEEL IN CONFORMANCE, W/ AISC "SPECIFICATION FOR THE DESIGN, FABRICATION AND ERECTION OF STRUCTURAL STEEL FOR BUILDINGS", WITH COMMENTARY, AND ALL OSHA REQUIREMENTS.
- 5.2. STRUCTURAL STEEL SHAPES SHALL BE FABRICATED FROM THE FOLLOWING MATERIALS:
- 5.2.1. ROLLED W AND WT SHAPES: ASTM A992, GRADE 50.
- 5.2.2. ROLLED M, S, C AND MC SHAPES AND ANGLES: ASTM A36, Fy=36 KSI.
- 5.2.3. PLATES AND BARS: ASTM A36, Fy=36 KSI.
- 5.2.4. STEEL PIPE: ASTM A53, GRADE B, Fy=35 KSI.
- 5.2.5. COLD-FORMED HOLLOW STRUCTURAL SECTIONS (HSS):
SQUARE AND RECTANGULAR SECTIONS: ASTM A500, GRADE C, Fy=50 KSI.
ROUND SECTIONS: ASTM A500, GRADE C, Fy=46 KSI.
- 5.3. ALL SHOP AND FIELD WELDING SHALL CONFORM TO THE AWS D1.1 STRUCTURAL WELDING CODE BY THE AMERICAN WELDING SOCIETY. USE E70 SERIES WELDING ELECTRODES, U.O.N. WHERE NECESSARY, REMOVE GALVANIZING OR PRIMER PRIOR TO WELDING.
- 5.4. ALL ANCHOR BOLTS SHALL BE ASTM F1554-36, U.O.N.
- 5.5. A325 BOLTS SHALL COMPLY WITH "SPECIFICATION FOR STRUCTURAL JOINTS USING: ASTM A325 OR A490 BOLTS", INCLUDING COMMENTARY.
- 5.6. TYPICAL BOLTS USED IN STRUCTURAL CONNECTIONS FOR THIS PROJECT ARE 3/4 INCH DIAMETER, U.O.N.
6. COLD-FORMED STEEL FRAMING
- 6.1. ALL COLD-FORMED STEEL FRAMING SHALL CONFORM TO ASTM A1003 AND BE FABRICATED AND ERECTED IN ACCORDANCE WITH MANUFACTURER'S RECOMMENDATIONS AND WITH THE LATEST EDITION OF "SPECIFICATIONS FOR THE DESIGN OF COLD-FORMED STEEL STRUCTURAL MEMBERS" BY THE AMERICAN IRON AND STEEL INSTITUTE (AISI).
- 6.2. COLD-FORMED STEEL FRAMING SHOWN SHALL HAVE THE FOLLOWING MINIMUM MATERIAL PROPERTIES:
- 6.2.1. 16 GAUGE (54 MIL) AND THICKER SHALL HAVE A MINIMUM YIELD STRESS OF Fy = 50 KSI AND A TENSILE STRENGTH OF Fu = 65 KSI.
- 6.2.2. 18 GAUGE (43 MIL) AND THINNER SHALL HAVE A MINIMUM YIELD STRESS OF Fy = 33 KSI AND A TENSILE STRENGTH OF Fu = 45 KSI.
- 6.3. USE GALVANIZED (G60) STEEL "C" STUDS, TRACKS, ANGLES AND STRAPS AS SHOWN ON DRAWINGS. ALL STUDS SHALL HAVE A MINIMUM FLANGE WIDTH OF 1-5/8 INCH WITH A 1/2 INCH RETURN UP. TRACKS SHALL BE A MINIMUM OF THE SAME GAUGE AS STUDS WITH MINIMUM OF 1-1/4 INCH LEG.
- 6.4. MAXIMUM SPACING OF LATERAL BRIDGING FOR COLD-FORMED STEEL STUDS SHALL BE 4 FEET FOR SPANS GREATER THAN 10 FEET AND MIDSPAN FOR SHORTER SPANS. LATERAL BRIDGING SHALL ALSO BE PROVIDED AT FREE ENDS OF CANTILEVERED PARAPETS AND NEAR THE SUPPORTS OF CONTINUOUS SPANS.
- 6.5. STUDS SHALL BE FREE OF KINKS AND TWISTS AND SHALL BE SECURELY SEATED FOR FULL END BEARING ON TOP AND BOTTOM TRACK.
- 6.6. UNLESS INDICATED OTHERWISE, PROVIDE DOUBLE STUDS AT ALL JAMBS, CORNERS AND INTERSECTIONS.
- 6.7. LIGHT GAUGE FRAMING (LGF) SHALL BE CONNECTED, AT A MINIMUM, AS FOLLOWS:

- LGF TO STEEL:
TRACKS - 1 PAF @ 12" O.C. STAGGERED
CLIPS - 2 PAF
- LGF TO CONCRETE:
TRACKS - 1 PAF @ 12" O.C. STAGGERED
CLIPS - 2 PAF
- LGF TO LGF:
TRACKS - #10 TO EACH FLANGE
CLIPS/STUD - 4 #10

- 6.8. SCREWS, WHERE REQUIRED, SHALL MEET THE MINIMUM REQUIREMENTS OF SAE J-429 GRADE 5 AND IFI-105. SCREWS SHALL HAVE A PROTECTIVE COATING EQUIVALENT TO CADMIUM OR ZINC PLATING, ASTM B766.
- 6.9. POWDER ACTUATED FASTENERS (PAF) SHALL BE HILTI X-U KNURLED SHANK FASTENERS (WITH A MINIMUM SHANK DIAMETER OF 0.157 INCHES) OR APPROVED EQUAL. A MINIMUM EMBEDMENT OF 1 INCH SHALL BE PROVIDED FOR ALL CONCRETE CONNECTIONS.
- 6.10. #12 SELF TAPPING SCREWS MAY BE USED IN LIEU OF THE SPECIFIED PAF FOR CONNECTIONS OF LIGHT GAUGE FRAMING TO STEEL AT THE SPACINGS SHOWN ABOVE FOR PAF IF THE THICKNESS OF THE STRUCTURAL STEEL ALLOWS FOR PROPER INSTALLATION.
- 6.11. FIELD CUTTING OF LIGHT GAUGE FRAMING MEMBERS SHALL BE BY SAW OR SHEAR. TORCH CUTTING IS NOT PERMITTED.
- 6.12. SPLICING OF FRAMING COMPONENTS, OTHER THAN THE CONTINUOUS TRACK AT THE TOP AND BOTTOM OF WALLS, IS NOT PERMITTED, U.O.N. SPLICING OF TRACK USED IN THE CONSTRUCTION OF THE JAMB, HEAD OR SILL ASSEMBLIES OF FRAMED WALL OPENINGS IS NOT PERMITTED. WHERE SPLICING OF TRACK IS NECESSARY BETWEEN STUD SPACINGS, A SECTION OF STUD SHALL BE PLACED IN THE ADJOINING TRACKS ACROSS THE JOINT AND FASTENED TO THE FLANGES AT BOTH SIDES OF THE WALL.

COMPONENT & CLADDING LOADS - ROOF			
TRIB AREA	PRESSURE		OVERHANG PRESSURE
ZONE (1)	ROOF - INTERIOR		
10 SQ. FT.	13.7	-53.5	-
20 SQ. FT.	12.8	-50	-
50 SQ. FT.	11.7	-45.3	-
100 SQ. FT.	10.8	-36.2	-
ZONE (2)	ROOF - INTERIOR EDGE		
10 SQ. FT.	13.7	-70.6	-
20 SQ. FT.	12.8	-66.0	-
50 SQ. FT.	11.7	-60.0	-
100 SQ. FT.	10.8	-55.5	-
ZONE (3)	ROOF - EXTERIOR EDGE		
10 SQ. FT.	13.7	-96.2	-
20 SQ. FT.	12.8	-87.1	-
50 SQ. FT.	11.7	-75.1	-
100 SQ. FT.	10.8	-66.0	-

NOTE:
ALL COMPONENTS AND CLADDING LOADS ARE ULTIMATE. FACTOR
AS REQUIRED FOR ALLOWABLE LOADING



(FIELD LOCATE PURLINS, 5'-0" O.C. MAX)

TYPICAL NEW ROOF
ATTACHMENT DETAIL
SCALE: 3/8"=1'-0"

A
S0.1

PHASE:	DRAWN:	REVIEWED:	DATE:	ID:	REVISION:	DRAWN:	REVIEWED:	DATE:
CONCEPT SCHEM DESIGN	PHM							
ADVANCED SCHEM DESIGN		PHM	10/23/24					
50% CONSTRUCTION DOCS								
80% CONSTRUCTION DOCS								
PERMIT DOCS								
100% CONSTRUCTION DOCS								
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Client:			Leon County Schools Tallahassee, Florida			Job Title:		
Consultant:						Project #: Phase:		
Seal:						24510.1 100% Construction Documents		

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Description:
Structural Notes
& Details

Sheet No.:

S0.1



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